



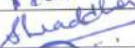





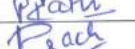



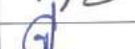

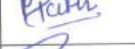



ST.VINCENT PALLOTTI COLLEGE KAPA RAIPUR (C.G)
ACADEMIC COLLEGE COMMITTEES
2020-2021

S.NO	NAME OF THE COMMITTEE	NAME OF THE MEMBERS	CONVENERS & MEMBERS	FUNCTIONS OF THE COMMITTEE	SIGN
1	Academic feedback committee	Dr.Kuldeep Dubey	CONVENER	<ul style="list-style-type: none"> ➤ To collect the feedback on curriculum, teachers and college from all the stakeholders and do analysis and take proper measures for improvement. ➤ To prepare the agenda and minutes of the meetings ➤ To maintain minutes of meeting. 	
		Dr.G. Padma Gouri	MEMBER		
		Mr.Vaibhav Shrivastava	MEMBER		
		Mrs.R.Gayatri Iyengar	MEMBER		
		Mrs.Pooja Rathi	MEMBER		
Dr.Shraddha Verma	MEMBER				
2	Grievance Redressal Committee	Dr.Kuldeep Dubey	CONVENER	<ul style="list-style-type: none"> ➤ The committee shall assure that discipline is adhered in the college by the students. ➤ The committee shall lay down the college rules and regulations to be followed by the college community and shall enforce the same. ➤ The committee shall attend and resolve the grievances pertaining academic and non academic issues. ➤ The committee shall maintain minutes of meeting. 	
		Dr.G. Padma Gouri	MEMBER		
		Mr.Vaibhav Shrivastava	MEMBER		
		Mrs.R.Gayatri Iyengar	MEMBER		
		Mrs.Pooja Rathi	MEMBER		
		Dr.Prachi Singh	MEMBER		
Mrs.Yashaswee Lonkar	MEMBER				
3	Admission Committee	Dr.G. Padma Gouri	CONVENER	<ul style="list-style-type: none"> ➤ To oversee screening of students seeking admission in college. ➤ To facilitate students by providing counseling ➤ To assist in admission. ➤ To maintain help desk. ➤ To maintain minutes of meeting. 	
		Mr.Vaibhav Shrivastava	DEPUTY CONVENER		
		Mrs.R.Gayatri Iyengar	MEMBER		
		Mrs.Pooja Rathi	MEMBER		
		Dr.Prachi Singh	MEMBER		

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4	Anti Ragging and Discipline committee	Mr.Dhaneshwar Yadav	CONVENER	<ul style="list-style-type: none"> ➤ The committee shall assure that discipline is adhered in the college. ➤ The committee shall lay down the college rules and regulations to be followed by the college community and shall enforce the same. ➤ The committee shall decide on disciplinary matters pertaining to students and staff. ➤ Set mechanism for prevention of ragging of students of the college. ➤ To maintain minutes of meeting. 	<i>Gone!</i>
		Ms.Sunita Pawar	MEMBER		<i>Arjun</i>
		Mrs.Bani Saha	MEMBER		<i>Gauree</i>
		Mrs.Garima Tahalyani	MEMBER		<i>[Signature]</i>
		Mr.Singhmala V.Krishna	MEMBER		<i>[Signature]</i>
		Mr.Jai kumar Shankh	MEMBER		<i>[Signature]</i>
		Mr.Krishnakant Choubey	MEMBER		<i>[Signature]</i>
		Mr.Neelkant Sahu	MEMBER		<i>[Signature]</i>
5	Cultural Committee	Mrs.Yashaswee Lonkar	CONVENER	<ul style="list-style-type: none"> ➤ To plan and schedule cultural events for the academic year (tentative dates to be included in the academic calendar of the institute)by delegating various tasks. ➤ The cultural committee shall be responsible for all intra and inter collegiate cultural events in the college. ➤ To do necessary procedure to organize cultural events. ➤ To communicate about various festivals and events to be celebrated in the college and give a wide publicity. ➤ To maintain minutes of meeting. 	<i>Gauree</i>
		Mrs.Garima Tahalyani	MEMBER		<i>Aanchal</i>
		Ms.Anchal Mishra <i>Aanchal</i>	MEMBER		<i>[Signature]</i>
		Mrs.Abhilasha Khare	MEMBER		<i>[Signature]</i>
		Mrs.Ramola Vikas Dan	MEMBER		<i>[Signature]</i>
		Mr.Krishnakant Choubey	MEMBER		<i>[Signature]</i>
		Mrs.Ayesha Hendricks	MEMBER		<i>[Signature]</i>
		Mrs.Shikha Agrawal	MEMBER		<i>[Signature]</i>
		Ms.Vidhi Chhabra	MEMBER		<i>[Signature]</i>
		Mr.Chandrashekhar Bandhe	MEMBER		<i>[Signature]</i>
6	Alumni Association Committee	Mrs.Bani Saha	CONVENER	<ul style="list-style-type: none"> ➤ To maintain an update an up to date and detailed database of the Alumni. ➤ To highlight the success of alumni to improve the 	<i>[Signature]</i>

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		Ms.Aanchal Mishra	MEMBER	<ul style="list-style-type: none"> ➤ credibility and reputation of college. ➤ To promote the interests and welfare of alumni association. ➤ To plan on bringing together the former students and make efforts to contribute to the college on various aspects. ➤ To conduct Alumni meet. ➤ To involve the alumni for overall development of college. ➤ To maintain minutes of meeting. 	<i>Aanchal</i>
		Mrs.Abhilasha Khare	MEMBER		<i>May</i>
		Mr.Singhmala V.Krishna	MEMBER		<i>[Signature]</i>
7	Research Seminar And Guest Lecture Committee	Dr.Prachi Singh	CONVENER	<ul style="list-style-type: none"> ➤ To promote research attitude among the students. ➤ To promote faculty to apply for major and minor research projects for various funding agencies. ➤ To acquire skills of research, develop leadership as well as involve social activities of the benefit of mankind. ➤ To encourage research paper publication. ➤ To maintain minutes of meeting. 	<i>Prachi</i>
		Mrs.R.Gayatri Iyengar	MEMBER		<i>[Signature]</i>
		Mrs.Pooja Rathi	MEMBER		<i>Pooja</i>
		Dr.Shraddha Verma	MEMBER		<i>Shraddha</i>
		Dr.Kiranjeet Kaur Bedi	MEMBER		<i>Kiran</i>
		Mrs. Neetu Gupta	MEMBER		<i>Neetu</i>
8	News letter and magazine committee	Mrs.Bani Saha	CONVENER	<ul style="list-style-type: none"> ➤ To receive the articles, reports, poems from the students as well as staff and edit the same biannually. ➤ To get the magazine printed and distribute the same to students, staff and stakeholders. ➤ To maintain minute of meeting. 	<i>BS</i>
		Mr.Singhmala V.Krishna	MEMBER		<i>[Signature]</i>
		Dr. Kiranjeet Kaur Bedi	MEMBER		<i>Kiran</i>
		Mr. Manoj Kumar	MEMBER		<i>Manoj</i>
9	Women cell	Ms.Sunita Pawar	CONVENER	<ul style="list-style-type: none"> ➤ To help women to realize their rights of freedom. ➤ To treat sexual harassment as a misconduct and initiate disciplinary actions for such misconduct. ➤ To provide safety and security for women in workplace. ➤ To maintain minutes of meeting. 	<i>[Signature]</i>
		Mrs.Bani Saha	MEMBER		<i>BS</i>
		Mrs.Garima Tahalyani	MEMBER		<i>Garima</i>
		Mrs.Shikha Agrawal	MEMBER		<i>Shikha</i>

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10	Website Committee	Dr.Shraddha Verma	CONVENER	<ul style="list-style-type: none"> ➤ To monitor and maintain the website . ➤ To manage content of web pages in a collaborative environment. ➤ Each department and each committee /cell of the college creates their pages in the college website and updates their data. ➤ To maintain minutes of meeting. 	<i>Shraddha</i>
		Mrs.Abhilasha Khare	DEPUTY CONVENER		<i>Abhilasha</i>
		Mrs.Garima Tahilani	MEMBER		<i>Garima</i>
		Ms.Vidhi Chhabra	MEMBER		<i>Vidhi</i>
		Mr.Chandrashekhar Bandhe	MEMBER		<i>Bandhe</i>
11	Library committee	Ms.Sunita Pawar	CONVENER	<ul style="list-style-type: none"> ➤ To administer organize and maintain the library print as well as electronic material and related services of the college. ➤ To provide the approach and operational plan for modernization and improvement of library and documentation services. ➤ To look after general maintenance of the library in terms of reading material and infrastructure. ➤ To involve in fostering the reading habit of staff and students. ➤ To prepare the agenda and minutes of the meetings. 	<i>Sunita</i>
		Mrs.Mini .S.Pillai	MEMBER		<i>Mini</i>
		Mr.Singhmala V.Krishna	MEMBER		<i>Singhmala</i>
		Mr.Jai Kumar Shankh	MEMBER		<i>Jai Kumar</i>
		Mrs.Neetu Gupta	MEMBER		<i>Neetu</i>
12	Charity and extension committee	Mrs.Mini .S.Pillai	CONVENER	<ul style="list-style-type: none"> ➤ To inculcate the value of charity ➤ To organize charity activities ➤ To spread awareness about social responsibilities ➤ To organize extension activities ➤ To maintain minutes of meeting 	<i>Mini</i>
		Mr.Jai Kumar Shankh	MEMBER		<i>Jai Kumar</i>
		Mr. Manoj singh	MEMBER		<i>Manoj</i>
		Mr.Krishnakant Choubey	MEMBER		<i>Choubey</i>
13	Excursion and picnic committee	Ms.Aanchal Mishra	CONVENER	<ul style="list-style-type: none"> ➤ To organize field trips, field visit and tours. ➤ To take necessary permission for tour/field visit etc. ➤ To maintain safety and security of students at the time of tour /trip etc. 	<i>Aanchal</i>
		Mr.Dhaneshwar Yadav	MEMBER		<i>Dhaneshwar</i>
		Mr.Neelkant Sahu	MEMBER		<i>Neelkant</i>
		Mr.Krishnakant Choubey	MEMBER		<i>Choubey</i>

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				<ul style="list-style-type: none"> ➤ To communicate with parents for parental consent and provide the details of excursion for adventure activities. ➤ To maintain the record and prepare the report of tour/trip etc. ➤ To maintain minutes of meeting. 	
14	Press publication & photography committee	Mrs.Bani Saha	CONVENER	<ul style="list-style-type: none"> ➤ To work for writing editing and distributing news releases to the news media's. ➤ To prepare activity report of each and every program in college. ➤ To maintain an up to date list of news media for college. ➤ To maintain a photo documents. ➤ To maintain minutes of meeting. 	B
		Mr.Jai Kumar Shankh	MEMBER		Shi
		Mr.Akash Goenka	MEMBER		Atish
		Mrs.Ramola vikas Dan	MEMBER		Ramola
15	Placement guidance and counseling committee	Mrs.Yashaswee Lonkar	CONVENER	<ul style="list-style-type: none"> ➤ To arrange campus interview for students. ➤ To organize the seminar /workshop regarding placement and career related opportunities. ➤ To help the students job and career related issues. 	Shi
		Mrs.Bani Saha	MEMBER		B
		Dr.Prachi Singh	MEMBER		Prachi
		Mrs.Garima Tahalyani	MEMBER		Garima
		Mr.Dhaneshwar Yadav	MEMBER		
		Mrs.Ayesha Hendricks	MEMBER		Ayesha
		Mr. Manoj singh	MEMBER		Manoj
16	Special days celebration and staff association committee	Mrs.Garima Tahalyani	CONVENER	<ul style="list-style-type: none"> ➤ To work for the benefit and welfare of teaching and non non teaching staff and provide a channel to interact with each other. ➤ To organize and conduct staff meetings. ➤ To ensure favourable working environment for members of staff. ➤ To organize welcome farewell program for the faculty. 	Garima
		Mrs.Ramola vikas Dan	MEMBER		Ramola
		Mrs.Ayesha Hendricks	MEMBER		Ayesha
		Ms.Vidhi Chhabra	MEMBER		Vidhi
		Ms.Vidhi Chhabra Miss. Shikha Agrawal	MEMBER		Shikha

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				<ul style="list-style-type: none"> ➤ To implement various staff welfare schemes for teaching and non teaching staff. ➤ To maintain minutes of meeting. 	
17	Industrial Collaborations committee	Mr.Dhaneshwar Yadav	CONVENER	<ul style="list-style-type: none"> ➤ To ensure that students are given the best possible opportunities in terms of industrial placements and graduate employment. ➤ To ensure that a significant proportion of the research carried out in collaboration with industry. ➤ To provide with contacts and targeted opportunities for collaboration and funding from industry. ➤ To maintain minutes of meeting. 	<i>Zane</i>
		Mr.Krishnakant Choubey	MEMBER		<i>K Choubey</i>
		Mr.Akash Goenka	MEMBER		<i>Akash</i>
18	Canteen Committee	Ms Sunita Pawar	CONVENER	<ul style="list-style-type: none"> ➤ To provide regular and high quality service at a reasonable cost ➤ Maintain standards of hygiene and health care in relation to the proportion, supply and service of food to the canteen. ➤ To maintain minutes of meeting 	<i>Sunita</i>
		Mr.Neelkanth Sahu	MEMBER		<i>Nishi</i>
		Mr.Manoj Singh	MEMBER		<i>Manoj S</i>
		Mr.Akash Goenka	MEMBER		<i>Akash</i>


Dr. KULDEEP DUBEY
PRINCIPAL
ST. VINCENT PALLOTTI COLLEGE
KAPA RAIPUR (C.G.)