

## **St. Vincent Pallotti College, Raipur**

### **Mechanisms for submission of students' grievances**

- Students' grievances redressal committee is constituted every year.
- This committee functions along with two important committees, such as '**Anti-ragging and Discipline Committee**' and '**Women Cell (Anti-Sexual and Harassment Cell)**'.
- Information about the committees, their functions along with the contact numbers of members is widely circulated among the students through Notice Boards, Prospectus and Orientation Programs.
- Students with general grievances approach their class teachers and their grievances are redressed at the class teachers and HOD level.
- Students with special grievances may directly contact any of the committee members as the case may be. These grievances are put forward to the Principal for redressal. Principal, as the Head of the Institution, take utmost care in dealing with grievances related to ragging, sexual harassment, examination, etc. with the help of respective committee.
- A special committee is established to inquire about the cases pertaining to the above areas. Principal, with the help of this committee, redress the grievances.
- Sometimes, looking into the sensitivity of the case, parents of the students are informed and involved in the redressal.
- Every measure is taken to maintain the confidentiality of the students. As of now, no serious grievance is registered with regard to ragging and sexual harassment.