

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR
B.C.A – (PART I), ASSIGNMENT QUESTIONS, 2019-20

Subject- Communication Skills

Time: 3Hrs

[Maximum Marks: 80]

[Minimum Marks: 27]

Note: Attempt all questions.

Unit – I

I.A Fill in the blanks with modals (can, could, may, might, shall, should, will, must, ought to) 5

1. Students ----- obey their teachers. (obligation/ duty)
2. ----- God give you the courage to face it. (blessings)
3. ----- you help me in finishing the work.(request)
4. ----- you lend me some money. (polite request)
5. I _____ run a mile when I was young. (Ability in the past.)

I.B Complete the sentences given below by using ought to, should, or must. 5

1. The patient is sleeping. You----- not speak loudly.
2. They ----- help the needy.
3. You ----- not cheat people.
4. The students -----not to forget their submission of assignments.
5. The parents----- know the details of their children.

I.C Convert the following simple sentences into compound sentences. 5

1. They must work hard to pass the exam.
2. As he was not well, did not come to the college.
3. Owing to his mistakes, he could not progress.
4. As soon as the train arrived, everyone hurried to get into it.
5. Her helpful nature attracted many friends.

I.D Convert the following sentences into complex sentences. 5

1. I will get ready. Wait till then.
2. We should be united. Only then we can solve the issues.
3. Having found the chocolates, the child felt excited.
4. The chief guest arrived, and then the program started.
5. She worked hard and excelled in the state.

Unit-II

II. A Rewrite the sentences in the passive voice. 10

1. They bring lots of gifts for them.
2. He has bought my book.
3. They are making arrangements.
4. We eat fruits every day.
5. All blame him for the poor result.
6. The manager was calling the peon.
7. Someone invited us at the refresher's party.
8. They were painting the hall yesterday.
9. He is preparing a project on environment scheme.
10. They have defended him.

II.B Combine the following pair of sentences by using too followed by an infinitive. 5

1. The house is very old .We cannot live in it.
2. We are very late. We cannot reach on time to the college.
3. The dish is very spicy. The child cannot eat it.
4. The novel is very difficult. She cannot understand it.
5. The officer is very busy. You cannot meet him.

II.C Change the following affirmative sentences into negative sentences. (Any Five) 5

1. All are studying well.
2. These topics are very easy.

3. We were doing homework.
4. Mother will cook the food.
5. It is raining.
6. She has a new dress.

II.D Convert the following sentences to Indirect Speech. (Any five) 10

1. Lena said, "I will invite you to my birthday party."
2. Anderson said, "I will turn twenty today."
3. Daniel said, "Things will get better."
4. The doctor said, "Your aunt doesn't need an operation."
5. Wilma told me, "I will help you finish your homework."
6. Robert said, "I will pass the exam."
7. John told me, "I have seen this movie."
8. Helen said, "I can speak Spanish fluently."
9. Lucas told Lea, "I will not go swimming with you."
10. Josh said, "I have finished my lunch."

Unit-III

III.A Write an application to the principal requesting for fee concession. 5

OR

Write a letter to your friend asking him to join your birthday party.

III.B Write a report on prize distribution ceremony in your college. 5

OR

Write notice on any debate competition to be conducted in your college.

Unit-IV

IV. Make a précis of the following passage and give a suitable title. 5

Trees give shade for the benefit of others, and while they themselves stand in the sun and endure the scorching heat, they produce the fruit of which others profit. The character of good men is like that of trees. What is the use of this perishable body if no use is made of it for the benefit of mankind? Sandalwood, the more it is rubbed, the more scent does it yield. Sugarcane, the more it is peeled and cut up into pieces, the more juice does it produce. The men who are noble at heart do not lose their qualities even in losing their lives. What matters whether men praise them or not? What difference does it make whether they die at this moment or whether lives are prolonged? Happen what may, those who tread in the right path will not set foot in any other. Life itself is unprofitable to a man who does not live for others. To live for the mere sake of living one's life is to live the life of dog and crows. Those who lay down their lives for the sake of others will assuredly dwell forever in a world of bliss.

Unit-V

V. Read the following passage and answer the questions given below:- 15

The concept of taking a person's pulse was not unfamiliar in the olden days. The Chinese accorded great importance to measuring the pulse. Chinese physicians diagnosed up to a hundred different diseases by taking the pulse of their patients. They first felt the right wrist and then the left and then compared the best with their own before giving their prognosis.

Questions-

1. What was not unfamiliar in olden days?
2. Who accorded great importance to measuring the pulse?
3. How did Chinese physicians diagnose different disease?
4. What did they do before giving the prognosis?
5. Give a suitable title to the passage.