

St. Vincent Pallotti College, Raipur
2023-24
IQAC MEETING

Date : 07/07/2023
Venue : AV Room
Time : 12:30 A.M.

Agenda:

1. Review of admission status and criteria.
2. Development of the academic calendar.
3. Organization and formation of college committees.
4. Planning for FDP and discussion about the topic.
5. Evaluation of strategies to enhance research activities.
6. Discussion of Industrial Collaborations with stakeholders.

MINUTES OF THE MEETING

IQAC Coordinator welcomed all the members to the first meeting of the session and briefed about the agenda.

Minutes of the previous IQAC meeting were read and confirmed.

Strategies were devised for the college's admission process, which involved designating the teaching staff to handle student counseling. Students will be provided with support and guidance during the application and payment procedures, while also being kept informed about the institution's programs and courses.

It was decided that each department would develop the academic calendar, ensuring it aligns with the teaching-learning process, assessments, and the overall growth of students. The planning for the entire academic term must comply with the guidelines set by the affiliating university.

Industry Representative Shared insights on skill gaps observed in recent graduates and suggested potential areas for training and internships. Alumni Representative Recommended stronger alumni-industry networks to facilitate mentorship programs and job placements. Employer Representative Stressed the importance of real-time projects and case studies to bridge the gap between academia and industry practices.

Planning of industrial visits, workshops, and guest lectures by industry experts were discussed and planned.

The Principal, in collaboration with the Vice-Principal and IQAC Coordinator, will form various committees to ensure the efficient operation of the institution.

The IQAC Coordinator provided information about the planning of the Faculty Development Program (FDP). A discussion was held regarding the selection of FDP topics, the invitation of resource persons, and other related matters. Suggestions were shared and recorded to enhance research activities among faculty members.

The strategic deployment document, session plan, and teaching-learning processes were also discussed.



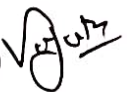


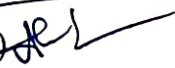

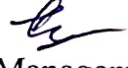



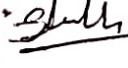
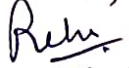


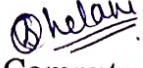
Department heads have been requested to finalize subject assignments for teachers and to plan for the session.

IQAC coordinator extended thanks to all the members and concluded the meeting.

Members Present:

Chairperson- Dr. Kuldeep Dubey (Principal) 

Members -

1. Fr. Amit Tirkey (Director) 
 2. Dr. G. Padma Gouri (Vice Principal) 
 3. Mr. Vaibhav Shrivastava (HOD, Department of Commerce) 
 4. Mrs. Gayatri Iyengar (HOD, Department of Education) 
 5. Dr. Prachi Singh (HOD, Department of Management) 
 6. Mrs. Yashswee Lonkar (Asst. Professor, Department of Education) 
 7. Dr. Sunita Pawar (Librarian) 
 8. Mr. Tiharulal Dadsena (Administrative staff) 
 9. Fr. Dilip Lakra, Principal, Holy Cross School (Management Representative) 
 10. Dr. Omji Gupta, Asst. Prof., Govt. College, Kurud (External Member) - 
 11. Mr. Amitabh Dubey, Chartered Accountant, Raipur (Nominee from Local Society) 
 12. Mr. Subodh Haritwal (Alumni Representative) 
 13. Mr. Rajiv Mundada (Industrialist) 
 14. Mrs. Vanshika Ajwani (Parent's Representative) 
 15. Mr. Ankur Banjare (Stakeholder) 
 16. Ms. Shweta Chelani, Student, BCA II (Student Member) 
- IQAC Coordinator - Mrs. Pooja Rathi, HOD, Department of Computer Science 