

## IQAC MEETING - 2

**Date:** 01.09.2018

**Venue:** AV Room

**Time :** 1:00 pm.

**Agenda :**

- Reading of the previous minutes
- Reconstitution of IQAC
- Enhancement in Teaching-Learning and Evaluation
- National Seminar Proposal
- Organizing Alumni Meet
- Website Modification
- Strengthening Mentor-Mentee Program
- Linkages and MoU with NGOs and Industries

**Minutes of the Meeting**

- 1) The minutes of the previous meeting were unanimously approved by the committee.
- 2) Reconstitution of IQAC as per guidelines by NAAC;
- 3) An analysis by the IQAC on the functioning of various cells has revealed that the bodies enacted in the way they were meant to be.
- 4) Principal discussed about the National seminar to be organized in the college. All the members discussed on the topic of the seminar and have given their suggestions.
- 5) The coordinator informed that Alumni Meet is to be organized in the college in the month of January. A committee is constituted for the same.
- 6) Putting more emphasis on Teaching Learning process, it was decided that faculty member should employ student centric methods of teaching.
- 7) One of the best practices of the college is the “Mentor Mentee Program” where every faculty member provides mentoring to some students. This helps to make students enthusiastic, positive, bold and interested in learning. Members of IQAC have decided to strengthen this practice.
- 8) It is decided to revamp the existing feedback mechanism to improve with elevated parameters.
- 9) The coordinator discussed about the need of website on modification. It should be more students centric and more informative. Principal Sir assured that college website will be upgraded.
- 10) It was decided that college need to create linkage (through MoUs) with NGOs and industries. IQAC will take care of this.
- 11) Women cell will endow with programs to empower and equip girls to face the challenges posed by the society.

**Members Present:**

1. Fr.Shanti Prakash Panna(Director, Management representative)
2. Dr. Kuldeep Dubey(College Principal)
3. Dr. G.Padma Gouri(Vice Principal, IQAC Mmber)
4. Mr. Vaibhav Shrivastava(IQAC Member)
5. Mrs. Gayatri Iyengar(IQAC Member)
6. Ms. Sunita Pawar(IQAC Member)
7. Mrs. Yashaswee Lonkar(IQAC Member)
8. Dr. Prachi Singh(IQAC Member)
9. Dr. Shraddha Verma(IQAC Member)
10. Mr. Tiharulal Dadsena (Administrative staff)

**Coordinator** – Mrs. Pooja Rathi