



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		ST. VINCENT PALLOTTI COLLEGE
• Name of the Head of the institution	Dr. Kuldeep Dubey	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	07712283334	
• Mobile no	9826515377	
• Registered e-mail	pallotti.college@gmail.com	
• Alternate e-mail	kuldeep.dubey05@gmail.com	
• Address	St. Vincent Pallotti College , Kapa	
• City/Town	Raipur	
• State/UT	Chhattisgarh	
• Pin Code	492004	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Self-financing				
• Name of the Affiliating University	PT. Ravishankar Shukla University				
• Name of the IQAC Coordinator	Mrs. Pooja Rathi				
• Phone No.	07712283334				
• Alternate phone No.	9039293094				
• Mobile	9039293094				
• IQAC e-mail address	pallotti.college@gmail.com				
• Alternate Email address	rathipooja.08@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.stvincentpallotticollege.org/Img/AQAR%202019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.stvincentpallotticollege.org/Image/Acad2021.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B++	2.92	2021	03/11/2021	02/11/2026
Cycle 2	B	2.31	2015	03/03/2015	02/03/2020
Cycle 1	C	0	2003	21/03/2003	20/03/2008
6.Date of Establishment of IQAC			16/03/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	04	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Conduction of two National webinars: 1) Department of Commerce and Management on the topic "Effects of COVID-19 on Migrant Workers and Future Prospects ".Department of Education on the theme" Psychological resilience and physical health management: Respond Recover and thrive in the phase of new normal." 2)Conduction of online certificate courses and value-added courses even during the time of the pandemic. 3)SSR preparation for the NAAC visit for the session 2021-2022. 4)Encouraging and motivating faculties to get enrolled for the Doctorate and to indulge in Research activities. 5)Facilitating arrangement for online teaching and arrangement of the infrastructure for the same.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
SSR preparation	<p>IQAC worked throughout for quality enhancement and for preparation of SSR .Work was distributed criteria wise and in -charges were appointed .Faculties were given the responsibility of working for</p>	

	<p>the data accumulation of seven criteria's and working for the SSR to be submitted. To strengthen its efforts in SSR preparation, an Expert lecture on SSR was organized for the Staff by Prof. D.K Shrivastava Head of the Department Microbiology, Govt. E. Raghavendra Rao PG College, Bilaspur.</p>
Targeting The University Merit list	<p>IQAC worked throughout for enhancing the teaching learning process and motivated students to compete for University ranks. Many students from various departments made the college proud by marking their positions in the University merit list.</p>
Research work facilitation	<p>Faculties were encouraged and informed about various online workshops, FDP, short term courses and were motivated to participate in it. Principal of the college was invited for guest lecture and as resource person in renowned Universities .Many Faculties were invited to be the Guest speaker and key note speaker in various colleges.</p>
Conduction of National Webinar	<p>Conducted two National webinars : 1) Department of Commerce and Management on the topic</p>
Online Teaching Arrangement	<p>Management of the college and IQAC cell made arrangements for effective conduction of online classes during pandemic. Each department was provided with adequate resources for their virtual classes. Training was provided to all faculties for the same.</p>

13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Vidya Protsahan Sangh	04/07/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
Yes	26/02/2020
15. Multidisciplinary / interdisciplinary	
<p>St. Vincent Pallotti College works on complete wellness pertaining to making multidisciplinary and interdisciplinary programs successful. Interdisciplinary teaching is a part of curriculum development in the college. The different departments of the college conduct various interdisciplinary activities like Techno Fest to develop their skills and showcase their talents and Movie making activity for all students These activities are Interdisciplinary in nature . Expertise of all the teachers is done by interdepartmental teaching in various subjects and domains so that all the students get the best of all the experts.</p> <p>Students participating in these activities showcase their mastery and competence .</p> <p>Teacher's seminar and presentations is a best practice and is a combination of both multidisciplinary and interdisciplinary teaching.</p> <p>College conducts industrial visits, field projects, case study analysis for students of various departments. Fun fare is organized for all the college students in collaboration with all departments that lead to life learning.</p> <p>Various sports activities are organized like Cricket, Basketball and many others are regularly conducted to build up on their physical and mental fitness and promote spirit of competition. NCC and NSS units of the college conduct various activities like Blood Donation, participation in Swachta Abhiyaan and other social service</p>	

activities.

16.Academic bank of credits (ABC):

St. Vincent Pallotti College regularly conducts parents teachers meeting in which parents are briefed about the results of units test, pre university examination, their overall conduct, attendance records, participation in various activities. All this is possible as the department and subject teachers regularly maintain all the records of the students.

Continuos feedback is taken from students and is properly analysed on various parameters . Action is taken on the data of the same in which best efforts are made to satisfy the studdnts in which they are having any issues.

Students progression records are maintained and data collected on their higher studies and future courses of actions. We have got a very effective management system of maintainece of all records and achievement of students and stored for future use.

Question banks are regulary maintained by the departments in which question paper of last five years are stored . This is also availbale in the college website. The college website also have E-Lecture notes and You Tube link of lectures by some faculty members. The management of the college is taking efforts to make an online depositiry.

17.Skill development:

St. Vincent Pallotti College regularly conducts various skill development courses to prepare them as per the industry academic requirements. Various extra curricular activities like Group Discussions, PPT Presentations, Quiz Competitions , Micro Teaching, Aptitude Tests are regularly conducted for students to be updated to be aware on the various trends going on in the market that help them to shape their personality..

Many literary activities like students Seminar , Alm Workshop, Self Defense Classes, Resume Making, Personality Development and many more are regularly conducted for students for building their ability and competence.

Ground and Classroom Skill practice is held by the Department of Physical Education . Micro Teaching , ALM workshop and teaching practice for students are conducted by Department of Education.

Techno -fest and Practical Hardware skill workshop is conducted for students of Computer science .

Website development activities, tally classes are also been held to make them aware about the latest courses and to enhance their learning.

Special Personality Deveopment , Spoken English and Soft skills development classes are conducted for students of the college regularly.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

St. Vincent Pallotti College believes in the feel that India is one and we the staff of college are united and integrated .This feeling of belongingness is been felt by all.. The management and faculty of the college regularly conduct many cultural activities depicting all religious festivals . The department of education daily conducts prayer session in the morning in whcih different cultures and prayers of all religion are recited by the students . Festivals like Holi, Diwali, Christmas are celebrated with full enthusiam both by the faculty and students and are dulty supported by the management.

Special days committee is formed that promotes all the students to participate in special days like Hindi Diwas , World Heart Day, Indian Army day, National Sports day, NCC day, Vijay Diwas, World Environment Day, Aids Awareness day, Teachers Day etc.

Students and staff members participate with full enthusiasm in all above activities. Bilunagal teaching is promoted in the college.

Hindi language and Environment stidies are the integral paprt of the curriculum.

Library of the college is equipped with surplus number of books of Hindi Literature to promote the importance of Hindi language.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

St. Vincent Pallotti College plans for holistic development of the students. The management and teachers continuously work on the effective teaching learning practices and modify them as per the suitability and requirements. The learning given in the college through various methods is continuous and interrelated.

Various departments provide and enhance them with different

experiential learning and conduct various teaching learning activities both for slow and advanced learners. The college follows a structured and systematized approach. We guide students based on target outcome.

Various clubs are operational in the college like eco club, marketing club, Environmental club, Placement clubs ,Literary clubs that keeps on conducting many activities to bring out their managerial skills and leadership skills in which students take the responsibility and work for the development. Different committees like cultural committee, extension and charity committee , are formed in which students participate in good numbers . Curriculum is divided into practical based and experiential learning that provide a focused environment.

Departments ensures that various projects are conducted by students in whiuch they work on different topics alloted to them by their mentors. the college also send the students for internships and organize industrial visiits for them every year.

20.Distance education/online education:

In present scenario Online teaching have become an integral part of the college. The college have its own You Tube channel and Facebook page. The faculty of the college circulates online lecture notes and videos to students time to time.<

College conducted three webinars during the time of pandemic. One International and Two National level Webinars were conducted by IQAC of the college.

E-books, E-journals and Inflibnet facilty is available in the college library which is very helpul for the online education.

Departments conducted online examinations and online evaluatiuon .Online cultural and academic activiries were also organized . In order to promote Online education efforts were taken by the college to increase the speed of internet so that the students in interirior areas and those students who face technical glitches are not deprived of classes.

Extended Profile

1.Programme

1.1	189
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Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1 Number of students during the year		1005
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		50
File Description	Documents	
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		344
File Description	Documents	
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		31
File Description	Documents	
Data Template	View File	
3.2 Number of sanctioned posts during the year		37

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	21
4.2 Total expenditure excluding salary during the year (INR in lakhs)	31.08 lakh
4.3 Total number of computers on campus for academic purposes	70

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective curriculum delivery mechanism includes:

- The annual Academic Calendar of college is prepared.
- Innovative teaching methodologies, creative pedagogies, remedial coaching, and new initiatives are implemented to complete the curriculum effectively.
- Blended learning: For effective curriculum delivery, classroom teaching is integrated with various ICT tools, laboratory-practical, field projects, tutorials, and papers-solving.
- For up-gradation of subject-related knowledge, the college organizes Seminars/Workshops. Departments organized expert lectures for effective curriculum delivery.
- At the end of the academic year, IQAC collects feedback on the curriculum from all stakeholders, analyzes it, and takes proper action.
- The college has a rich library with adequate books. Moreover, Departmental libraries and Book-Bank facilities are available.
- During the lockdown, IQAC ensured that faculty members conduct daily online classes for students through different digital modes like Zoom-cloud meetings, Google-meet and Google-Hangouts. Regular online teaching has been delivered to students of all programs. There was a continuous flow of

knowledge through digital media for providing study materials and creating quizzes and assignments. Teachers shared relevant E-content from websites, audio-video lectures, online links, PDF files. Evaluation/assessment was done in online mode by means of unit tests, model exams, and viva-voce.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.stvincentpallotticollege.org/Image/Acad2021.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar provides the date of commencement of the academic session, period of internal assessment, tests, pre-university examinations, curricular and extracurricular activities, etc. All the Heads of the Department allocate subjects to teachers and prepare timetables. The teachers prepare teaching materials and deliver content.

Internal Assessment: Internal-Examinations, Unit-Test, and Pre-Practical Viva are conducted to evaluate teaching. The performance of students is evaluated through such examinations.

Orientation Program: At the beginning of the new session, orientation programs are organized. Introductory lectures for all subjects are delivered to discuss and understand the special needs of the students.

Academic Accelerators: Assessing the students based on internal examinations helps to identify slow-learners and advance-learners. Remedial classes are regularly organized for slow learners. Advance-learners are motivated to perform better in University-examinations.

Comprehensive Development: The institute promotes independent learning facilities that contribute to their academic and personal growth. For example, the institute encourages them to participate in various activities like seminars, workshops, and literary competitions.

The above process brings out the following outcome:

- Students' understanding in their chosen domain
- Evaluation of students' preparedness towards curriculum
- Better results and pass percentage.
- Better prospects for higher studies and career options
- Improvement in overall personality
- Enrichment of skills

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.stvincentpallotticollege.org/Events

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

406

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum of UG and PG programs represents different issues related to Gender, Environment and Sustainability, Human Values, and Ethics. Most of the course curriculum of education includes concepts of gender and professional ethics. Environmental Studies have been implemented as a compulsory subject for undergraduate programs. Personality-development classes are conducted along with routine

teaching-learning programs by experts.

Gender-sensitization programs, environment-awareness programs, and programs for the enhancement of holistic health are organized by different cells, departments, and by the institution as a whole. Certificate courses like soft skill development impart knowledge on developing necessary skills required for employment. It also provides knowledge on understanding the challenges of society.

Some specific cells and committees like women-cell, special-day celebration committee, charity-cell, and cultural committee are composed and continuous efforts for enhancement of ethics, environment-awareness, and human values among both students and staff are conducted.

The NCC unit of the college continuously strives to imbibe moral, disciplinary, patriotic, and ethical values among students. Women-cell organizes special activities, like orientation programs, skill-development activities, and Self-Defense for girls.

Gender equity is proven to a large extent in the institution by means of active participation of girl students and women teachers in all academic and extracurricular activities

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

421

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://www.stvincentpallotticollege.org/Image/AG1411.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.stvincentpallotticollege.org/Image/AG142.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1005

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

50

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the beginning of every academic year, Class Teachers are appointed for each class. The concerned class teacher act as a

mentor for their assigned class. Institute aims to identify the Advanced Learners and Slow Learners in each class. The Policy adopted is based on measurable criteria.

Accordingly remedial actions are taken by the Institute to facilitate the learning process of identified students. Some of the remedial actions are as follows

For Advanced Learners:

- We encourage participation in higher-level Projects
- Assignments are given to provide an opportunity for students to learn, practice, and demonstrate the achievement of learning goals
- Opportunities for participation in competitions held outside the college.
- Extended Library timing.

For Slow Learners:

- Arrangement of remedial classes.
- Special class counseling through the Mentorship program by teachers.
- Provision of supplementary notes.
- Special attention in class.
- Conducting tests to improve performance.

Thereafter the achievement of students is measured and closely monitored and remedial actions are taken according to the performance of the student. The marks scored in each of the Internal Exams are shared with the parents in the Parent-Teacher Meetings that are held on a regular basis.

File Description	Documents
Paste link for additional information	https://www.stvincentpallotticollege.org/Image/C221.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1005	31

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders and transforming agents of society. The academic plan of St. Vincent Pallotti College is Student-centric. Various methods of experiential and participatory learning, as well as problem-solving methodologies, are implemented to make sure that students are more dynamic participants than passive listeners in the teaching-learning process. The college gives priority to the holistic development of the students outside the classroom through co-curricular, extracurricular, and field-based activities. In order to pursue an interest in their field of specialization, student forums and committees are functional. committees like Cultural Committee, Sports Committee, Alumni Committee, Library Committee, and Placement Committee have student representations and participation. The faculty members are encouraged to participate in State / National level seminars for which beneficial assistance is given by the college management. The college endeavors to make teaching-learning a two-way process and student-centric by encouraging the students to participate in the teaching-learning activities wholeheartedly. The college has adopted various student-centric teaching-learning and pedagogical methods for enhancing the learning levels of the students. Teachers employ participative learning, problem-solving methodologies, role-playing activities, classroom seminars, group discussions, project works, and field visits.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.stvincentpallotticollege.org/eresources

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of the College try to make the best use of the technology in their teaching process. Teachers have the knowledge and skills to use new digital tools to help students achieve high academic standards. The presence of Information and Communication Technology allows new ways of learning for students and teachers and helps the latter to interact with students in an efficacious manner.

The College has a Wi-Fi Enabled Campus which helps the teachers and students to stay connected to the internet and learn and teach updated information.

The college provides computers, 200Mbps internet connectivity, and other ICT facilities for effective teaching-learning.

Important links to learning materials are provided on the college website.

Teachers make and present PowerPoint presentations in the classrooms which help them have an interactive conversations with the students. Presentations are the best way to make notes as they can be updated with the latest changes in the knowledge, presenting diagrams and charts.

The college has developed smart classrooms facility for effective knowledge delivery to the students.

Whatsapp groups are created to keep both teachers as well as students active and round-the-clock interaction plays a pivotal role in strengthening the bond among them.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

247

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assessment of internal examination in the following form is conducted in the institution to thrive on the path of attaining its objectives of all-round development of students.

- Unit test
- Assignment
- Project work
- Community Activities
- Seminars
- Pre University exams
- Pre Practical viva.

Mechanism of Internal Assessment

- Schedule of Class Assessment Test & Sessional Examination and assignment is given in the Academic calendar which is displayed well in advance before commencement of the session. The course teachers display question banks in advance.

- Evaluation method comprises internal examinations held progressively during the semester and is designed to check and report the periodic performance of the students.

- All the records and data bank of attendance in internal

Examinations, Question papers, valued answer sheets/copies, and summary of marks sheets, are properly maintained by the teachers for academic monitoring/academic audit.

- Complete transparency in the internal assessment is maintained by the exam coordinator.
- After Valuation, marks are displayed by the faculty members, and assessment copies are shown to the students
- Retests are held for the students who could not give the test due to some genuine reason.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.stvincentpallotticollege.org/Image/AG251.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-organized mechanism for the Redressal of examination-related grievances. The student can approach the Teachers, College Examination Officer, and Principal to redress the examination-related grievance as per the requirement and jurisdiction of the grievance. Through internal assessment, students are encouraged and guided to improve their responses with more than one attempt at times. Aiding that is a democratic teacher-student interaction, which makes it easier to report any discrepancies in the process before marks are uploaded on the University portal.

The evaluation work is done by the respective subject teacher. If any student feels that the marks given in any paper are not just, they can apply for revaluation. The students should apply within fifteen days after the declaration of the result.

The internal examination committee looks after the complaints or grievances related to formative tests. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. The principal and in charge of the faculty keep an eye on the overall procedure by conducting the periodical meeting with the internal examination committee.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.stvincentpallotticollege.org/Image/AG252.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

St.Vincent Pallotti college is a self-financed minority institution affiliated with Pt.Ravishankar Shukla University, Raipur (C.G). The college offers 11 programs that are highly preferred by the students and are in accordance with societal demand. Courses offered by the institution along with the Program outcomes and course outcomes are displayed on the college website. The IQAC with the help of departmental heads has initiated a few course outcomes that are not mentioned by the affiliating university

The vision of the institution is to be an academic Centre of Excellence and the mission is to create and foster a learning environment that enables participants to be leaders who are sensitive to societal needs. The program learning goals are developed based on the broad contours of the vision and mission of the college.

The program outcomes revolve around learning decision-making skills in the global context, developing critical and analytical thinking when faced with complex situations, providing solutions in the context of different issues within an ethical framework, developing the ability to work effectively in teams, managing conflicts and to identify and apply management principles in solving problems which enable students to develop vital skills to facilitate them in becoming leaders.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.stvincentpallotticollege.org/image/Discipline.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution focuses on the holistic, intellectual, social, emotional, and aesthetic development of the students. The college provides various opportunities and learning experiences so that they become competent, skilled, and sensitive individuals who can contribute to building a strong Nation. The department of college assesses students continuously throughout the session with the help of a well-planned assessment schedule that checks the progress of students in various domains.

Utmost care is taken for measuring the level of attainment of POs, PSOs, and CO. Scholastic and co-scholastic methods are used for the measurement of learning outcomes. Feedback is taken from all the stakeholders in this respect and necessary steps are taken accordingly. The College takes care of the attainment to measure the POs, PSOs, and COs and implements the mechanism as follows:-

- The institute follows the Academic Calendar.
- All the subject teachers maintain daily planners throughout the year and prepare evaluation reports.
- Internal examination committee analyzes evaluation reports of results.
- Institute considers feedback from the Stakeholders for the attainment of PO, PSO, and CO.
- Placement committee takes reviews the Students' Progression to Higher Studies and their Placement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.stvincentpallotticollege.org/NEWS%20DETAILS?tid=11eb945ede066e1a8589b42e99c9ac7b

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

344

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.stvincentpallotticollege.org/Image/A2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.stvincentpallotticollege.org/Img/Sfeedback.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

St.Vincent Pallotti College encourages students not only to absorb current knowledge but also to be enterprising and try to create new knowledge and ideas. The activities undertaken by several departments have created an ecosystem for innovations and other initiatives for the creation and transfer of knowledge.

Department of Education with the help of their innovative practice club conducted a workshop on "PowerPoint ki Pathsala" which aims to infuse the culture of innovation and the vision of creativity. The department organized an activity named "Zumba Hour" to make aware all the students about the importance of fitness.

Department of Computer Science organized a workshop on "Computer Hardware and Maintenance" in association with the Global Computer Institute where the objective was to make the students aware of the basic and internal organization of the computer system. "PPT presentation" competition was also organized to bring out the hidden

talent among the students via various topics.

Department of Management organized Guest Lecture on "A holistic approach for career building" to make them understand the career prospects after completing BBA. Another activity "Fun With Words" was also organized by the Department to develop students' thinking abilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.stvincentpallotticollege.org/Image/AG3221.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote the institute-neighborhood community to sensitize the students toward community needs. The students of our college actively

participate in social service activities leading to their overall development. The college runs effectively National Cadet Corps Units and National Service Scheme. Through these units, the college undertakes various extension activities in the neighborhood community.

The various departments of the college are conscious of their responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programs like A tribute to corona warriors, Single-use Plastic Ban, Global Warming, Workshop on entrepreneur skills Development, Health Awareness Program, Social and Personal Health and Hygiene.

The NCC and NSS unit of the college organizes various extension activities such as Covid Vaccination Drive, Training session for Environmental Protection, Clean India Program, Save the Gajraj Bandh, International Anti-Drug Day, SwachhBharat Abhiyan, NCC Day Celebration, and International Yoga Day.

All these mentioned activities have a positive impact on the students and they developed student community relationships, leadership skills, and self-confidence of students. It also helped in cultivating the hidden personality of students and creating awareness among students.

File Description	Documents
Paste link for additional information	http://www.stvincentpallotticollege.org/Image/AG341.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

427

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

5

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure

The vision of the college is focused on its consistent and continual progress by enhancing the infrastructural environment.

- The organization of various academic, learning, and

interactive sessions through conferences, seminars, staff presentations, workshops, and faculty development programs are pacing with the emerging technology.

- The campus of our college is well equipped with the natural environment and dressed in green attire of rich atmosphere. It is spread over an area of 4.25 acres.
- The parking zone for staff and students, water facility comprising filters, arrangement of fire extinguishers, and security guards on the regular watch are also the institution's primary concerns.
- The canteen on the 1st floor of the circular building is an attractive attention seeker. Well-maintained hostel/accommodation is available.

Physical Facility

The physical facility comprises well-furnished & ventilated 20 classrooms, laboratories, 70 Computers with Wi-Fi facility & technological devices are also available.

Laboratories:

The departments possess a work experience laboratory, a Psychology laboratory as well as 2 computer labs serving both the purpose of conducting experimental teaching.

Computing Equipment:-

Our infrastructure comprises a WiFi facility, 70 computers; well-maintained Printers, Scanners, and Laptops.

Health:-

Open gym on the campus & first-aid facility is well kept for health services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.stvincentpallotticollege.org/Image/c411.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The students are provided all the necessary facilities and support to participate in the inter-university and inter-collegiate level competitions in sports and cultural events. The college has an open-air stage where all cultural events are conducted.

Cultural Activities:

The Cultural Committee executes, celebrates, and organizes all socio-cultural activities including National festivals, Holi, Diwali, Christmas, etc.

Outdoor games:

The Annual sports organized every year also expose the true sportsmanship through the active participation of the students in all outdoor & indoor games. Inter-collegiate, Inter-University, and Inter-departmental sports activities & competitions are part and parcel of the institution. They have brought laurels to the institution both at the National and International levels.

Gymnasium:

Gymnasium comprising 10 gym equipment is an added benefit sought for the awareness of health through regular exercise.

Yoga:

Yoga classes are conducted regularly for B.Ed students. A diploma in yoga is also one of the courses provided in our college. 'World Yoga Day' is also celebrated every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.stvincentpallotticollege.org/Image/c412.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.stvincentpallotticollege.org/Image/c413.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.51 lakhs

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of St. Vincent Pallotti College is situated in the circular building on the second floor. A seating capacity of 64 students is available in Library.

The procedure is followed to procure the books, journals, and magazines with the proper approval of the concerned authority.

The computers with supportive WIFI- facility, a reference section, Accession register, Attendance register for the student's record of the library, online journals, and INFLIBNET are also available. All the books have been classified with the Dewey decimal classification system. Library Software SOUL 2.0 is FULLY automated and installed

in 2020. Data entry is available in English along with Useful Reports, Accession Register, Circulation, Member List, a Title list, Book Searching System viz., Author, Title, and Publication & Subject for making it easy to use.

- The display board, as well as the suggestion box, are placed to serve the purpose.

- The other features are cameras, fire extinguishers, a Gate entry monitoring system for the students, photocopy machines, a book bank facility & books reserving facility. The library Orientation program conducted every year provides complete library information to the new students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.stvincentpallotticollege.org/Image/c421.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs 194540

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded its IT facilities including Wi-Fi frequently as per the needs and requirements of the college.

- Comprises 70 computers connected to the internet facility with 70 internet switches & optical fiber connectivity. The college has two computer laboratories. The computer lab is well-equipped. More than 02 Wi-Fi hotspots with extenders are provided to cover the wireless range throughout the college.
- A separate team with in-house staff is formed to take care of the IT and related needs of the campus such as software development, hardware and networking, website designing and posting email solution, SMS solution, etc.
- The entire campus including the hostel has Wi-Fi connectivity and its speed is 200 MBPS provided by Smart link Solution Pvt. Ltd.
- Every department & girls' hostel has an individual desktop.
- The network infrastructure is managed with enforcement of high-security measures, spam, antivirus, Net protector Total, and Quick Heal filtering. The Systems are completely protected through NP antivirus.
- CCTV cameras, Biometric machines, Printers, and Photocopy

machines are also available.

- A library Management Software keeps track of the books and journals. All the computers in the college are provided with a UPS backup facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.stvincentpallotticollege.org/Image/c431.pdf

4.3.2 - Number of Computers

58

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Rs 26.57 lakhs

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructure policy of the college has established systems and procedures for maintaining and utilizing facilities. Different authorities of the institution share the responsibility for provisioning and maintaining infrastructure supervised by the Director. The Director/Asst. Director deals with any complaints regarding infrastructure maintenance.

Proper supervision and maintenance of the building and surroundings are taken care of by the intervention of the management of the institution.

Departmental Laboratories have their own workforce and are taken care of by lab assistants. From time to time, the outsource persons are called on for updating the lab apparatus.

A self-sufficient library is installed with the library management software, keeping track of the books & journals.

Facilities include water, medical, parking, security CCTV, bio-metric, and photocopy machines are also updated from time to time, fire-extinguishers, gymnasium, comfort zones, sprinklers for the garden, etc. The Garden is properly looked after by the gardener and supporting staff whose responsibility lies in watering and trimming.

Well-kept guest rooms, as well as the bank facility, are the other key features.

Above all, the well-supervised canteen remains open during the working hours of the college. The Canteen committee has the overall responsibility for its hygienic function.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.stvincentpallotticollege.org/Image/c441.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

108

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

7

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	http://www.stvincentpallotticollege.org/Image/C5131.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
351	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
351	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

26

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

St. Vincent Pallotti College's student council has been working as a catalyst toward its representation and engagement in various committees and programs for effective outreach to the institution's cultural, co-curricular, alumni, and charitable services. Students of the council also act as representatives/members of the different committees established for various needs of the stakeholders of the institute.

The Institution's legacy of conducting student-oriented co-curricular and capacity-enhancing activities continues for the past 25 years. The Institute in this aspect provides the opportunity to the students by making them members of those committees and providing roles and responsibilities to them in contributing their learning and skill-building activities to these committees. Some of the important committees where the student council representation is (i) Cultural Committee, (ii) Anti-ragging and discipline committee, (iii) Alumni Committee (iv) Women cell (v) Library committee (vi) Newsletter and Magazine Committee. (vii) NCC and sports Committee.

Apart from the above committees, the institution has an exclusive 'Sports and NCC Department ' established for the purpose of identifying, guiding, and training the students across all the departments which in turn gives enormous scope for enhancing students' skills and sporting abilities.

File Description	Documents
Paste link for additional information	http://stvincentpallotticollege.org/Image/C53211.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

St. Vincent Pallotti College has registered Alumni Association under the specified Act by the Government of Chhattisgarh registrations bearing the Registration Number 1202104741.

The Institution's Alumni Association provides important services to the students of different departments of the College through Guidance and Counselling activities. The very purpose and objective of the interaction with the Alumni members are fulfilling the gap between the subject knowledge and the industry needs. The Institution every year plans out various 'Alumni Talks' in order to communicate with the current students related to the contemporary challenges in society and industry and the striving factors and solutions to work out in order to tackle the issues of the same. The

students of the college benefit a lot from these sessions and are encouraged with the necessary direction with respect to career paths and goals. They contribute to these activities and make the students realize different career and entrepreneurial opportunities and provide the required support for creating the students to become industry-ready.

The scholarship is provided by the Alumni for candidates who are economically weak and have active participation in academic and extracurricular activities. The amount of scholarship provided is Rs. 5000 for 6 candidates.

File Description	Documents
Paste link for additional information	http://www.stvincentpallotticollege.org/Image/C5411A.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision

As per the vision statement of the institution the staff and the students are spiritually and educationally animated towards becoming integrated persons i.e., apostles of love, peace and justice irrespective of their caste, creed, color and ethnicity.

Our Mission

The mission of College is to provide a socially conducive environment for the harmonious growth of an individual, living joyfully aware of his/ her own specific individuality with an admiration for the differences in others.

For fulfillment of the college mission, leadership strives to maintain an open, interactive, collaborative and federal system of governance. Stakeholders are actively encouraged to participate and voice their perspectives for effective decision-making & policy formulation. The Director and Principal interact with staff and students at formal and informal levels. The College council executes and implements all the policies finalized by Governing Body.

High-quality teaching-learning through innovative methods is emphasized for the excellent academic achievements of students. The College uses an alumni network that interacts with industries, government, and non-government organizations for training students in career planning, internships, and placements. The staff and administration work zealously to comprehend. Excellence is also promoted by awards and scholarships to needy and meritorious students.

File Description	Documents
Paste link for additional information	http://www.stvincentpallotticollege.org/Mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To demonstrate decentralization and participative management, we have attached case study on working of college Committee.

IQAC members of the college decided to organize two National level webinars dated 14/7/20 titled Psychological Resilience & physical Health Management: Respond, Recover and thrive in the phase of new normal by Department of Education and on 18/7/20 a webinar titled Effects of COVID-19 on Migrant Workers & Future Prospect by Commerce and Management department respectively which was forwarded to the Research committee of college after getting it sanctioned from college governing body. The two National level webinars intended to provide guidance on new challenges by inviting speakers who could share their thoughts and experiences and discuss the issues with participants. The speakers from different backgrounds exchanged different experiences, insights, and views.

Research committee discussed and drew the plan of action under which themes and subthemes were decided, brochures were designed and sent

to different colleges. All the activities right from the beginning i.e. designing of brochures, certificates, and its distribution, welcoming the guest, were handled by different committees of the college. Feedback committee collected feedback from all the participants and students. The feedback confirmed that the two National level webinars were well appreciated.

File Description	Documents
Paste link for additional information	http://www.stvincentpallotticollege.org/Image/20-21.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The passionate team of St.Vincent Pallotti College after several discussions, and planning, guided by the Mission and Vision of the Institute, Quality Policy, Core Values, and Stakeholder's expectations framed the Institution's Strategic Goals.

Keeping in view the vision and mission of the college and in the interest of students' benefit, the College administration & IQAC decided to establish a separate wing for Management Department in the college. A proposal was put in governing body meeting to plan for the same. To materialize the same proper utilization and renovation of the basement were decided. The newly constructed Management Department wing in the college consists of one office room and three classrooms. It has all the required facilities for the students like an audio-visual classroom, a drinking water facility, and proper ventilation.

After the completion of the construction, the Inauguration of the new block for the Management department was organized by the management of the college on 30/09/21 with a blessing ceremony. The Management of the college invited the teaching, nonteaching, and all support staff along with the students to grace the occasion and acknowledged the efforts and cooperation of all in the construction of the new block.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.stvincentpallotticollege.org/EVENTS%20DETAILS?tid=11ec25bb815db79d852eb42e99c9ac7b
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

St. Vincent Pallotti established the Society of the Catholic Apostolate in the year 1835. Vidya Protsahan Sangh Charitable Christian Minority Society under Article 30(1) of the constitution of India was registered in 1974. Under this registered society, St.Vincent Pallotti College was set up for higher education and the Director is the apex of the internal administration and is assisted by the Principal.

The college is permanently affiliated with Pt. Ravishankar Shukla University, Raipur (C.G), and is governed by Vidya Protsahan Sangh. The college is governed by, the Director, Principal, Assistant Director, Vice Principal, Heads of the Departments, IQAC members, and staff.

The administrative setup consists of the Director, Principal, and Assistant Director, followed by the Vice-Principal, Head Clerk, Junior Clerks, and Assistants.

The organization of Departments includes Heads of departments, Assistant Professors, and librarians.

The formal organizational structure of the library staff includes the Librarian, Library Assistant, and book lifter.

For the service conditions and rules, the college follows the rules and regulations laid down by Pt. Ravishankar Shukla University, Raipur (C.G), and UGC, New Delhi.

In the college, the recruitment is carried out according to the norms of the University and UGC.

File Description	Documents
Paste link for additional information	http://www.stvincentpallotticollege.org/about
Link to Organogram of the institution webpage	http://www.stvincentpallotticollege.org/Image/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

TEACHING STAFF

College has provision for fees concession during admissions of the wards of college employees.

Leave to teaching and nonteaching staff are given as per the guidelines of the Higher Education Department (C.G)

PF loans are sanctioned as per GOI rules.

Faculty is free to use the ICT Infrastructure.

One additional increment is given if the Faculty member qualifies for UGC-NET or gets a Ph.D. award.

Gymnasium, Sports, and Yoga facilities are available for the teaching and non-teaching staff.

Preferential admission to the wards of employees in schools and colleges run by the parent trust.

The bank facility is an extension counter within Campus.

Canteen facility for students as well as employees within the Campus.

Registration fees for seminars are reimbursed by the college.

Monetary loan facility to staff as and when required.

NON TEACHING STAFF

Uniform for the housekeeping staff.

Computer training for nonteaching staff.

Work training for non-teaching staff is organized.

The staff association committee organizes awareness Programs regarding their health and hygiene.

Nonteaching staff is encouraged and supported for further education.

Recreation programs are organized by women's cell committee for supporting staff.

File Description	Documents
Paste link for additional information	http://www.stvincentpallotticollege.org/Facility
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for Teaching staff

The performance of the Faculty is collected through a well-structured self-appraisal form. The form has various parameters related to contribution to Academics, Co-curricular and Extracurricular activities, and administration. The institution evaluates the performance of faculty based on teaching, research, participation, teamwork, co-curricular, extracurricular activities, and publication work. Innovative teaching-learning strategies, action research undertaken by teachers and mentorship of students in projects and workshops are considered.

An academic Audit is conducted by IQAC of College. Staff and committee members show academic plan, teaching diary, involvement in extra-curricular activities, and research publications.

Other attributes of assessment include-Commitment, cooperation with administration and other colleagues, and scholarly contribution like paper and book publication. On the basis of the feedback, necessary initiatives are taken for quality enhancement. The student's suggestion box is instrumental in collecting information.

Performance Appraisal System for non-teaching staff: The feedback from Heads of the Department and Vice-Principal about the Non-Teaching Staff is received by the Principal. Office etiquette, prudence, politeness, presence of mind, handling a given critical situation, and the ability to carry out a task independently are some of the attributes taken for evaluation. They are rewarded for performance and commitment

File Description	Documents
Paste link for additional information	http://www.stvincentpallotticollege.org/Image/AG635.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being a self-financed college under a registered society called Vidya Protsahan Sangh, the governing body plans and manages its income and expenditure. It conducts regular yearly financial audits externally through Md. Arif & Co (C.A) who submit a detailed report to the Director for future planning and monitoring.

Internally, financial audits are done by the higher officials of the Pallottian Father's organization/trust from other regions of their assigned province. During the course of the external Audit, all required steps are taken to regularize the accounts and obtain confirmations for credit balances, collect documentary evidence in respect of payments, compliances of T.D.S., Statutory Formalities, and Reconciliation of Unit wise balances with the Control Accounts and Bank Reconciliations. A copy of the external audit report covering all matters related to the maintenance of accounts is preserved. So far there have been no major findings/objections. Minor errors or omissions and commissions when pointed out by the audit team are immediately corrected/rectified and precautionary steps are taken to avoid the recurrence of such errors in the future. Attached is a copy of the Audit report of the college.

File Description	Documents
Paste link for additional information	http://www.stvincentpallotticollege.org/Image/AG641.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during

the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college accounts department prepares an annual budget estimate in consultation with the Departments, the Director, and Governing body. For major expenses, approval from Governing body is taken.

(I) Mobilization of funds.- under various heads like

- Fee in the form of maintenance from the immediate stakeholders, i.e. students
- Sale of the prospectus to the students
- Hostel fees.

(II) Allocation of Funds. -under various heads namely

- General Fund
- Provident Fund
- Endowment Fund
- Capital Fund
- Social Welfare Fund
- Scholarship fund

Management allocates the budget to upgrade the infrastructural

facilities and for construction works.

(III) Utilization of Funds- carried out in the different heads like

- Recurring Expenses
- Infrastructure expenses -Equipment, furniture, books, and purchases of computers.
- Student Welfare-scholarship to the students of Merit, EWC, and co-curricular activities.

Salary to staff, academic activities, and payment of bank interest PF, ESIC, scholarship, CCTV, and biometrics are done through fee collection. Seminars, Conferences Faculty Development programs, and other co-curricular activities are met by the allocated budget for research. Institute utilizes the policy of biowaste management effectively to maintain the compost pit, garden, and medicinal plant corner, through the yearly planned budget.

File Description	Documents
Paste link for additional information	http://www.stvincentpallotticollege.org/Fees
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has a rich culture of institutional functioning through participation among all stakeholders especially faculty, students, and the non-teaching staff. The IQAC plays an important role in ensuring the quality of the functioning of the administrative and academic units of the college. In order to make the students aware of the current and futuristic challenges and opportunities, the teaching faculty are encouraged and motivated to develop a scientific temper so as to propagate a research culture amongst them. In the pursuance of quality assurance, quality up-gradation, assessment and accreditation, and institutionalization the college established the Internal Quality Assurance Cell on 16th January 2014. Since then IQAC has become instrumental in undertaking a number of quality improvement measures in the college. Streamlining of Administrative Practices: IQAC takes care of the needs of the administrative staff to improve their work atmosphere, both on the

professional and emotional fronts. An academic Audit is conducted from time to time. IQAC believes in establishing a democratic pattern of administration. The IQAC developed a feedback form for the personal improvement of the staff members and to take suggestions for the betterment of their performance, thus providing encouragement for growth and improvement.

File Description	Documents
Paste link for additional information	http://www.stvincentpallotticollege.org/IQAC
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

It has been one of the primary concerns of IQAC to adopt practices, which will provide quality education to the students through an effective and meaningful teaching-learning process. IQAC achieves this through mainly two practices, viz., 1. Conducting Academic Audits annually wherein departments are made to do a SWOC Analysis of their performance based on results, research projects, effective curriculum implementation, and use of ICT-related pedagogical methodologies. Based on the audit, the IQAC gives constructive feedback to the Departments suggesting measures for internal quality enhancement. It makes recommendations for the Departments to do self-evaluation and to set higher goals to meet new challenges. 2. Collect feedback from stakeholders like students, parents, staff, and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the institutional performance, especially in academics. Student feedback from teachers is conducted regularly. Based on the information received due to implementation of the above two practices, IQAC, post accreditation, has been able to develop a system for conscious, consistent, and catalytic action to bring about reforms in the teaching-learning process, structure, methodologies, and learning outcomes.

File Description	Documents
Paste link for additional information	https://www.stvincentpallotticollege.org/eresources
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.stvincentpallotticollege.org/Image/A2021.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Following are the measures initiated by the Institution for the promotion of gender equity:

a) Safety and Security :

- The college has a women's cell for 'Gender Sensitization and Prevention of Sexual Harassment of Women in Workplace'.
- CCTVs are installed at important locations to monitor the security and safety of students and staff.

- The college has a well-maintained women’s hostel for 90 girls inside the campus.

b) Counselling:

- Existence of a functional Student counseling center.
- The personal problems of students are shared and addressed by Alter Parent System.
- Mandatory Courses such as Value Education which includes Gender Studies for B.Ed. students address issues such as women’s safety and challenges faced by women.

c) Common Room:

A room with facilities of washrooms, restrooms, and reading material is on the campus premises.

d) Day-care center for young children

Although the college does not have a daycare center, it is very considerate for the care of the teacher’s ward as they are welcomed and are allowed to remain with their parents as and when required.

e) Sanitary Napkins Vending Machine

The college facilitated a sanitary napkin vending machine in the girl's refresh room to ensure the health and hygiene of female students.

File Description	Documents
Annual gender sensitization action plan	https://www.stvincentpallotticollege.org/Image/AG711.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.stvincentpallotticollege.org/Image/AG7111.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

B. Any 3 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

- The tree droppings, paper disposables, and used papers constitute the major portion of the solid waste.
- A separate dustbin is placed for bio-degradable and plastic waste.
- The canteen also has been maintained with minimum plastic usage.
- Single-sided used papers are reused for writing and printing purpose.

Liquid waste management

- The drainage system is underground, and there is no open sewage or sewerage system on campus.
- The overhead tank contains a sensor-based water conservation system that helps guard against the wastage of water.

Biomedical waste management

- College does not run any course that would generate biomedical waste.

E-waste management

- The E-waste is re-used, donated, or sold to respective areas as per the requirements.

Waste recycling system

- The institution has three vermin compost pit units of the size 4 x 4 feet.

Hazardous chemicals and radioactive waste management

The College management, knowing the hazardous effects of the radiation emitted by the telecom towers, is cautious that any telecom company should not mount their tower within the range of 500 meters of the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The efforts toward providing inclusive environment created by St. Vincent Pallotti College can broadly be classified into two categories:

1. Institutional Scholarship

Apart from the government scholarships, the college also manages to give scholarships in different categories. These are-

- Meritorious students with more than 70% marks
- Christian students with a minimum of 60% marks
- Economically weak students with minimum of 55% marks
- Students whose father is not alive
- Extraordinary performance in the co-curricular area and minimum 60% marks
- Special scholarship by Alumni for the economically weak category and extraordinary performance in academic or co-curricular areas.

1. Admission in Education Department: The education department of the college has 50% of its admissions from SCERT counseling and the remaining 50% of the seats are filled with the Christian minority students.

2. College celebrates 'Hindi Diwas' to promote Hindi language. All of our teachers maintain a bilingual teaching-learning method as the students admitted in all the streams fall under both Hindi and English medium backgrounds. The library also contains a justified proportion of Hindi and English medium books.

The College tried to bring inclusiveness through a few other activities for example Yoga for wellness and dance competition in online mode.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution organizes activities to inculcate values for being responsible citizens as reflected in the Constitution of India. Few of them are as follows:

Independence & Republic Day:

College celebrates all the National festival in full enthusiasm in order to inculcate the feeling of wellness and patriotism. NCC of the college plays a major role in the conduction of the event.

Little Sprouts, Big Dreams: Students learned to prepare seed bombs and sow them at appropriate places and times.

A Tribute to Corona Warriors (Online): The main objective of this program was to create a positive environment during the existing pandemic phase, make people aware of preventive measures against Coronavirus and pay tribute to corona warriors who are working relentlessly and giving their services.

Online Cleanliness Drive: Under the hashtag #clean India, The NCC cadets of the college conducted a cleanliness drive on the online platform

Online Poster Making Competition on COVID-19: To create awareness for COVID 19, an online Poster Making Competition was conducted. Students displayed their posters with hard-hitting slogans.

International Yoga Day Celebration: A program named 'Yoga for Wellness' has been conducted by the college yoga teacher on the

International Day of Yoga.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.stvincentpallotticollege.org/Image/AG719.pdf
Any other relevant information	https://www.stvincentpallotticollege.org/Image/AG7191.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes National and International commemorative days like:

International Day of Yoga: -International Yoga Day is celebrated with great affection in our College on 21st June every year. This year the program was conducted in an online mode.

Cleanliness Drive: NCC cadets of the college conducted a cleanliness

drive .

International Anti-Drug Day:- International Anti-Drug Day was celebrated on 26 June 2020 on a virtual platform.

Independence Day (15th August) was celebrated on the College campus keeping the COVID norms.

Republic Day(26th January) is celebrated with the involvement of the students. Students participate in cultural activities and commemorate the contribution of our patrons.

Hindi Diwas (14 September)- The celebration of Hindi Diwas is arranged by the special day's committee. The members of the committee plan an entertaining yet message-giving program with the cooperation of the students. The objective is to make our youth aware of the significance of our national language.

International Women's Day (8th March) - The female staff and the students celebrate this day with joy and elation. They conduct various activities and games and celebrate this day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Online Webinar during COVID -19 pandemic

Objectives of the Practice

1. To contribute to creating social awareness during pandemic time.
2. To explore new teaching-learning techniques.

The context

The webinars topics are: 'Physical Classroom Vs Virtual Classroom in the context of Higher Education', 'Effects of COVID-19 on Migrant workers & future prospects', and 'Psychological resilience & physical health management'

The Practice

Themes/topics were mulled and deliberated over and chosen to suit the current situation.

Evidence of Success

All webinars were attended by more than 1000 members across the various States and the counting continues as the recorded video is available on the college youtube channel.

Problems encountered and resources required:

- Encountering technical glitches during the webinars.

2) Title of the practice:

Providing Educational Help to Students and support to staff

Objectives of the Practice

To support the students who need financial support for their studies.

The context

The institution recognized students from all the departments and provided financial help to them.

The Practice

The financial help during the pandemic period given by the College is categorized as Educational Help, Staff Ward Fee Concession, and Christian Minority.

Evidence of Success

The College management took a very genuine step to support their students.

File Description	Documents
Best practices in the Institutional website	http://www.stvincentpallotticollege.org/Image/AG721.pdf
Any other relevant information	http://www.stvincentpallotticollege.org/Image/AG722.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

"Association with the Community"- as an area distinctive to its priority and thrust of the college

St. Vincent Pallotti College provides a socially conducive environment for harmonious growth of an individual.

Association with the Nagar Nigam (Municipal Corporation and Smart city):-

The municipal corporation of Raipur city has installed an Open Gym in the college campus. The beautification of the surrounding area of the college is another dimension of this association. College has put an incomparable effort and a series of procedures with Nagar Nigam to develop a beautiful garden in front of the college. The surrounding has now become fine looking and clean.

Association with Green Army:

The college has signed an MOU with the NGO named 'Green Army'. The NCC cadets and students with staff took part in many water conservation and environment protection activities.

Charity and Extension Programme:-

Students of B.Ed. Department conducted an online program- 'Tribute to Corona Warriors' to create awareness.

Swachh Bharat Abhiyaan and Plantation Drive

NCC cadets conducted an online cleanliness awareness program and tree plantation on the college campus.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The College proposes various plans for the next academic year as follows:

- To create an atmosphere for holistic development of students, faculty members, and support staff.
- To facilitate continuous up-gradation of knowledge and use of technology by both the students and teachers.
- To fulfill its social obligation in terms of formal and informal education, dissemination of knowledge, and organizing programs and activities for the benefit of the community and other stakeholders.
- To create awareness and initiate measures for protecting and promoting the environment.
- To encourage and facilitate a research culture by promoting interdisciplinary research both by the students and faculty members.
- To introduce some more job-oriented and skill-based courses.
- To give additional thrust to campus placement initiatives.
- To identify talent among students for various sports and cultural activities.