



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

ST. VINCENT PALLOTTI COLLEGE

ST. VINCENT PALLOTTI COLLEGE LODHIPARA, KAPA RAIPUR
492004

www.stvincentpallotticollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Introduction

St. Vincent Pallotti College derives its name from great saint St. Vincent Pallotti who was born in Rome on April 21, 1795, to Pietro Paul Pallotti and Magdalena DeRossi. The Society of the Catholic Apostolate is an International Community of priests and brothers who are dedicated to charity and service. The branches of noble task are spread over more than 56 countries. In its efforts to extend service in the field of education, Vidya Protsahan Sangh was registered in 1974. Under this registered society, among other institutes, St. Vincent Pallotti College was set up as the first institution for higher education in the year 1995. It is the first English medium college of the Chhattisgarh state.

The college is located in lush green campus and in the heart of the city. The college is well equipped with surplus number of classrooms, labs and much enriched library, canteen, and play ground to facilitate students from far and wide. During last five years, after NAAC reaccreditation of second cycle, the college has witnessed many notable outcomes. Under the competent direction of the governing body, efficient college council and the functional IQAC, the College is able to cross many mile stones of success. St. Vincent Pallotti College successfully recognized by UGC under 2(f) & 12(b). The College has been permanently affiliated to Pt. Ravi Shankar Shukla University. Looking into the demand for sports related programmes, St. Vincent Pallotti College initiated two new courses i.e., B.P.E and P.G. Diploma in Yoga in 2018, to provide a suitable place for those students who aspire to build their career in the field of Sports and Yoga. In the subsequent year college received approval from Higher Education Department to commence B.A program. By God's abundant grace, college could achieve 'Best College' award from its affiliating University continuously for last three years. The College has been recognized as a Research Centre for Commerce in 2019. In the same Year College won Auropath (non-profit NGO) Global award for its qualitative performance. The management & staff are committed to render their noble services for the growth of the society.

Vision

Vision

The unceasing love of God as experienced and expressed by St. Vincent Pallotti is the driving force of our college. It is the unifying force among the staff and the students that inspires an unwavering faith in the God of all religions and an all encompassing charity. The staff and the students are spiritually and educationally animated towards becoming integrated persons, i.e. apostles of love, peace and justice. Their life is a clarion call to all the people of goodwill irrespective of their caste, creed, color and ethnicity.

The motto of the college is "GO FORTH TO SERVE" and the logo is highly symbolic of its motto. The motto depicts a series of lamps which dispel darkness and spread light. On completion of their education, the students of this college try to enlighten the lives of others through their service and generosity.

St. Vincent Pallotti College derives its name of great Roman Catholic Priest Vincent Pallotti. He founded the Society of the Catholic Apostolate. The Members of the Society of the Catholic Apostolate are known

worldwide as Pallottines. Today Pallottines carry out the mission of bringing together all the people for the purpose of spreading noble work in the field of education, health and charity. The vision of the members of the society is to serve the people especially who are in need. Their services extended in educating the people, caring orphans and homeless and spreading the light of service in multiple directions.

Mission

MISSION

The mission of St. Vincent Pallotti College is to provide a socially conducive environment for harmonious growth of an individual, living joyfully aware of his/her own specific individuality with an admiration for the differences in others. The students would be introduced to a multi cultural milieu and assisted to academic success, personal growth, responsibilities to the societal needs, patriotism and sense of global belonging. The students are introduced into the family of trust and love where individual grows with a lifelong appreciation of learning and an awareness of the awesomeness of God's providence.

OBJECTIVES

- To ensure holistic development of the students.
- To provide culture & intellectual enrichment.
- To inculcate social & moral values in the students so that they render useful services to the society.
- To help them develop attitudes & skills required to mould them into successful citizens.
- To instill in them the feeling of religious tolerance & patriotism
- To educate them for academic excellence.
- To create inclusive learning environment.
- To develop a feeling of global belongingness.
- To respect Ecology.
- To develop in them the feeling of quality consciousness in their endeavors.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

- Institution is situated in the heart of the city in 4.25 acres of land.
- College is constructed in semi circle shape and surrounded in lush green atmosphere.
- Highly service oriented and visionary management.
- College has been declared as 'Best College' by its affiliating University consecutively for last three years.
- College received 'Best College Global Award' for its performance.
- College has been approved as Research Centre for Commerce by Pt. Ravishankar Shukla University.
- College has been recognized under 2'f' and 12'b' of UGC.
- College has got permanent affiliation from its affiliating university.
- Surplus place for academic and non academic activities of the students.
- Highly dedicated, qualified and committed faculty members.

- Separate block for canteen, sports and library facilities.
- High speed Wi-Fi enabled campus.
- Excellent student teacher relation resulting into satisfactory result out come.
- Registered and functional Alumni Association.
- Institutional scholarship scheme enabling financial support to needy students.
- Ramp and special comfort facility for specially able students.
- Facility of sanitary napkin vending machine and burning inclinor.
- ICT enabled class rooms.
- Practice of organizing regular Faculty Development Programs and National Seminars.
- Functional MOUs with Green Army, Municipal Corporation and reputed educational institutions to share social responsibility.
- Excellent student support and involvement in all the activities.
- Provision of NCC, NSS and excellent sports facilities.
- Regular green, energy and environmental audit program.
- Well equipped computer labs.
- Provision of Inlibnet facility under n-list program.
- Sufficient number of water filters.
- Provision for duty leaves to conduct research activities.
- Maximum numbers of faculty members are appointed as external examiners, paper setters and paper evaluators by affiliating University.
- Very active and functional IQAC monitors round the clock the quality of education and welfare of the students.
- Internship programs, field visits, community activities, interdisciplinary activities to enrich the curriculum.
- Active and functional mentoring system resulting in multi dimensional growth of the students.
- Students from different programs achieve University Merit positions for their excellent academic performance.

Institutional Weakness

Institutional Weakness

- Institution has to strengthen its Research area at national and international levels.
- Unable to start M.Ed program and Integrated B.Ed programs in the college due to lack of opening from NCTE in the state.
- Faculty members in few departments are unable to pursue their Ph.D program due to lack of Research Guides in the state.
- Students' progression is limited in few programs due the medium barrier.
- Students' progression is limited in commerce branch as they involve themselves in their family business.
- In few programmes, vertical mobility of the female students is restricted due to marriages and motherhood.
- Lack of CBCS as it is not introduced by the affiliating university.

Institutional Opportunity

Institutional Opportunities

- Introduction of few more new courses such as Integrated B.A B.Ed, Integrated B.Sc B.Ed, M.Ed.
- Introduction of few career oriented courses.
- Extension of college building.
- Provision for Smart Class rooms.
- Initiation to get approval for research centre in education.
- Initiation to receive UGC grants.
- Efforts to receive some minor and major projects.

Institutional Challenge

Institutional Challenges

- Organization and recruitment through placement cell.
- Student progression in higher education.
- More involvement of Alumni students.
- Limited scope in curriculum designing as we are affiliating college.
- Non availability of research guides which hinders research inclination of teachers.
- Lack of prescribed guidelines with regard to attainment level of individual course.
- Lack of specific program outcome and course outcome structure.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Criterion One

Curricular Aspects

St.Vincent Pallotti College is permanently affiliated to Pt. RaviShankar Shukla University, Raipur. College conducts several UG, PG and Professional Programs such as B.Com, B.C.A, B.P.E, M.A (English), M.Com, B. Ed, B.B.A, PGDCA, PGDY etc. College started few new programmes i.e. B.P.E and P.G. Diploma in Yoga Education in 2018 & B.A in subsequent year. In the same year, college increased the intake of PGDCA students from 30 to 50. Many of the programs offer elective courses. Students elect the courses according to their own interest or preference. Courses like Gender Sensitization, Environment and Sustainability, Human Values and Professional Ethics are included in the curriculum. In addition to the courses in the curriculum, various other certificate and skill development programs are conducted in the college. Orientation session is conducted for all the students in the beginning in order to make students aware of the course curriculum, academic calendar, activities of the college etc. Few of the faculties are appointed as Member of Board of studies in the University. So grievances with regard to curriculum are represented to the university through these members. In the beginning of each academic session, all the departments prepare academic calendar which exhibits the action plan for the year. Participation in seminars, workshops, faculty development programs is added function for all the teachers. Many of the faculty members are appointed as External

Examiners, Paper Setters, and Paper Evaluators of Pt. Ravishankar Shukla University. College faculty comprises of three research guides, six doctorates, and six teachers who are pursuing Ph.D in their respective subjects. To achieve the overall development of students, industrial visits, field trips, experiential learning based internships are organized by the college. College believes in continuous and comprehensive evaluation system. To ensure the same objective, departments conduct several activities to evaluate the students. Structured feedback on curriculum is collected and analyzed. The report of the feedback is prepared and forwarding the same for action to be taken is regular practice of the college. Suggestions from stakeholders, directed the college to apply to Higher Education to start M.A. (Education), M.A in Yoga Philosophy.

Teaching-learning and Evaluation

Criterion Two

Teaching, Learning and Evaluation

Admissions to various programs are materialized according to the norms of the affiliating University and Higher Education Policy of the State. University follows online admission procedures in its affiliating colleges. Eligible students list will be made available in the college portal and interested candidates are requested to complete admission procedure within stipulated time period. As the college is self financing minority institution, in B.Ed program, 50% students are admitted from Christian minority community and the rest 50% are admitted through SCERT Counseling. Orientation program is organized for all the students in the beginning of the session in order to make the students aware of their code of conduct.

At the department level Yearly Academic Calendar is being prepared which reflects about the complete planner of semester/annual programs. Several initiatives have been taken to address the needs of slow learners and advanced learners separately. Although the number of specially abled children in the college is almost nil or sometimes one or two, the college has every facility such as ramp, sign posts and toilet for special students to facilitate the special children.

St. Vincent Pallotti College is completely Wi-Fi enabled. Some classrooms are equipped with LCD projectors where teachers conduct ICT classes for students. Faculty members adopt various innovative methods such as cooperative learning, brain storming, and experiential learning, ICT classes for achieving successful and permanent learning. All the departments possess doctorate and NET & SLET qualified teachers to enrich the teaching learning environment in the college. To add to it, IQAC prepares a schedule of inter department classes wherein the learned faculty from one department interact and teach the students of other departments. This practice in the college supports to build up healthy relation not only among the departments but also supports exchange of subject knowledge. Grievances of students and staff are redressed on time by the competent authority. Evaluation system of the college is completely structured according to the guidelines of the Pt. Ravishankar Shukla University. The vibrant interaction between teachers and learners create an academic performance conducive to enhance scholarly pursuit.

Research, Innovations and Extension

Criterion Three

Research, Innovation & Extension

Research plays an important role in the development of any educational institution. The College is committed to engage faculty members and students in research, innovation and extension activities. The college faculty consists of three research guides under whose supervision research scholars conduct their study in their respective subjects. There are six doctorates and six Ph.D pursuing faculty members and majority of the staff members are UGC NET qualified. With regard to students, college conducts M.Com, BBA & B.C.A programs wherein undergoing project work and submitting the project report is mandatory task.

The college organizes National Seminar every year to enhance the interest of research among the students and staff of not only the college but also it involves the whole teaching faculty from the state. More than 80 papers of our staff members are published in international journals. Staff members are motivated by the management to pursue research work by providing special incentives and special leaves. Few of our staff members are appointed as Editors of reputed national and international journals. To add to this, four of our faculties have been awarded with global awards as the Innovative Principal of HEI, best teacher in innovative academician, and distinguished professor of HEI.

Research committee, Extension activities committee and charity committee are few of the important committees which initiate research, extension and collaboration activities in the college. College is feathered with functional NCC and NSS wings that work for promoting national integration and international understanding. The college functions in collaboration with few educational institutions and few organizations such as Municipal Corporation, Green Army(a Non-profit N.G.O), NHI MMI Hospitals, few industries to accomplish its social responsibility. To mention some of extension activities of our college are :

- College is active member of Green Army to protect the environment.
- Active member of Walkathon to wide spread the awareness to keep fit.
- Organizes several blood donation camps.
- Supports neighborhood Government school in multiple ways.
- Exchanges its resources with other collaborative institutions.
- Celebration of various days to preserve and protect the environment etc.

Infrastructure and Learning Resources

Criterion Four

Infrastructure & Learning Resources

The College is equipped with excellent physical infrastructural facilities to support the teaching-learning process. It is located in the heart of the city with a land area of 4.25 acres. The college is situated in lush green campus. All departments have separate self-contained buildings with required lab facility. The College has sufficient number of class rooms, well equipped laboratories, spacious seminar hall and audio visual room, chambers for the faculty and discussion rooms to facilitate the academic programs, two completely equipped computer labs, prayer hall, ample parking space, etc.

The College has a separate block for administration with sufficient manpower to facilitate the students and parents. The college possess separate block for library and sports. The library is equipped with, surplus number of books and journals, Internet, adequate space for reading and other support facilities. The library is imbued with Inlibnet N-list facility to facilitate students and staff with e-books and e-journals. To add, college library has 'SOUL' facility to digitalize its day to day process. The college contains well equipped sports room with

all required amenities. The College has spacious play ground for outdoor sports activities. Special arrangements for canteen for the students and the staff, provision of staff-rooms are also available.

The college possesses hostel facility both for girls and boys. The girls' hostel is situated very adjacent to the college campus looking in to the safety of female students. The college has a branch of Central Bank within the campus.

The infrastructure of the college includes separate rest room facility for girls, boys, and staff members and for specially able persons with ramp. Girls' rest room is equipped with sanitary vending machine. Complete campus is enabled with high speed Wi-Fi internet connection so that they can browse according to their requirement. The college possesses very huge, spacious and permanent stage for conducting various extracurricular activities. The free zone of the college is very attractive with green trees. It is even equipped with Open Gym which reminds both students and staff about the benefits of keeping fit and healthy.

Student Support and Progression

Criterion Five

Students Support & Progression

The students of St. Vincent Pallotti College hail from diversified groups. Good numbers of students belong to various categories. Students enroll themselves for various state and central scholarships and free ships under the Central Scholarship Scheme for Colleges & Universities, Central Scholarship Scheme for Minority, e-Kalyan (outside state), and Chhattisgarh State Scholarship Scheme etc. Number of students benefitted since last five years under Government Scholarship Schemes is 451. With regard to institutional scholarships, it is the governing body policy to provide scholarships to deserving students under various categories such as for meritorious students, economically weaker sections, for Christian minority students and to students for extraordinary performance in sports and co-curricular activities at University, State and National level. Number of students benefitted from institutional scholarship since last five years is around 200. Capacity building activities such as skill development activities, soft skills and life skills training, career counseling, remedial classes for slow learners and different activities to advanced learners are conducted from time to time. With regard to students' result, the pass percentage of results of all the programs is very satisfactory at the University level.

College has a registered alumni association. The alumni students actively participate in college activities directly or indirectly. Five of our Alumni students provide monetary support to their juniors by providing scholarships. The alumni are actively involved in organizing events in the college and supporting the placement of the present students. Grievance Redressal Committee is one of the important committees of the college. Anti ragging committee, discipline committee, and women cell (Anti sexual harassment committee) function actively under the purview of grievance redressal committee. The grievances, sexual harassment complaints and any requests, in general is addressed by Grievance Redressal Cell and the Principal through a transparent mechanism. The women empowerment cell creates awareness among the female students to deal with the social, cultural, biological and gender related issues. Teachers are very enthusiastic to know the aptitude of the students and to guide and motivate them in their career and to provide them teaching and study material for their respective fields.

Governance, Leadership and Management

Criterion Six

Governance, Leadership and Management

The Vision, Mission and Objectives of the institution reflect the nature of governance and management of the institution. The governance of the institution is carried out with the support of Governing Body, College Council and IQAC. The college encourages the faculty to participate in Refresher, Orientation, and Faculty Development Programs. The College promotes a culture of decentralization and participative management through various academic and administrative committees. The College has constituted different cells and committees for the successful implementation of the resolutions.

Principal with the support of Vice Principal, Heads of the departments and various committees participate in decision-making which creates a comfortable working environment for all. Administrative powers and responsibilities are delegated to teachers on the basis of their competence, commitment and aptitude to meet the institutional objectives.

College possesses functional IQAC and it acts as central body within the college. In the commencement of every session, IQAC prepares a yearly plan and deploys various strategies to materialize those plans into actions. IQAC monitors and reviews all the aspects of teaching learning activities. Internal Quality Assurance Cell is responsible to promote faculty development programs and initiate various activities of development. It encourages the faculty to adopt new and innovative approaches in order to strengthen the teaching learning process.

Governing body completely takes care of maintenance of infrastructure, maintenance of e governance, finance etc. Performance appraisal system is in its place and followed for annual appraisals. The performance of the teaching and non-teaching staff is assessed through the Annual Performance Appraisal System. The accounts are audited regularly by internal and external auditing system. Duty leaves and financial support are granted to the faculty for attending seminars, workshops, and conferences. The institution has effective welfare measures for teaching and non-teaching staff. The College has introduced e-governance in administration, finance, accounts, student admissions, examination, and maintaining bio metrics, CCTV, college website etc. The college initiates and takes all possible efforts towards resource mobilization and generation of funds. The preparation and submission of AQAR gives us an opportunity to evaluate and improve functioning of the college.

Institutional Values and Best Practices

Criterion Seven

Institutional Values and Best Practices

St. Vincent Pallotti College is popularly recognized in the state for its lush green campus. The Management and staff of the college always focus upon the maintaining the eco friendly campus. Students are always motivated

to follow measures to protect the environment. To mention some of its attempts in the direction of protection of physical and social environment are:

- Regular Green, Environment and Energy Audits.
- The College is well maintained with number of trees, herbs and shrubs.
- Every year 'Vriksha Mitra Diwas' is celebrated in order to motivate the students to protect the Mother Nature.
- Well maintained rain harvesting system.
- Good number of students and staff are actively involved in the activities of the Green Army (A non profitable N.G.O)
- Maintenance of solar system.
- Maintenance of Sanitary Napkin Machine and its burning unit.
- Proper waste management system.
- Bias free, gender friendly atmosphere.
- Well maintained CCTV campus security system.
- Creating harmony and inclusiveness by conduction of different cultural, linguistic and social activities.
- Association with the community is established in different dimensions.
- Allocation of budgetary provisions for green initiatives and waste management

In addition to above, several best practices are in existence in the college which has been benefitting not only students and teachers but also the society. St. Vincent Pallotti College is a minority institution which always focuses serving the mankind in need. In this direction, one of the best practices of the institution is to provide scholarships under various categories. The institution since beginning followed this noble task. Another notable practice of the institution is organization of teachers' presentations. It has been observed that these presentations assist the staff and students in the exchange of knowledge.

The college is very much keen in maintaining the community engagement. It organizes several community activities with the collaboration of several organizations for the development of the society. In addition, the spirit of national integrity is instilled among students by organizing national festivals, celebration of culture and heritage, socially relevant events and birthdays of great personalities.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ST. VINCENT PALLOTTI COLLEGE
Address	St. Vincent Pallotti College Lodhipara, Kapa Raipur
City	Raipur
State	Chhattisgarh
Pin	492004
Website	www.stvincentpallotticollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Kuldeep Dubey	0771-4040079	9826515377	0771-4016797	pallotti.college@gmail.com
IQAC / CIQA coordinator	Pooja Rathi	0771-2283334	9039293094	0771-2282334	rathipooja.08@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	Yes Minority Certificate.pdf
If Yes, Specify minority status	
Religious	Christian Minority
Linguistic	
Any Other	

Establishment Details				
Date of establishment of the college	01-01-1995			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Chhattisgarh	Pt. Ravishankar Shukla University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	05-12-2014	View Document		
12B of UGC	08-03-2019	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	Pt Ravishankar Shukla University Raipur
Date of recognition	01-05-2019

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	St. Vincent Pallotti College Lodhipara, Kapa Raipur	Urban	4.25	5537.021

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Department Of Commerce	36	Higher Secondary	English,Hindi	1200	568
UG	BEd,Department Of Education	24	Graduate	English,Hindi	200	192
UG	BCA,Department Of Computer Science	36	Higher Secondary	English	90	46
UG	BBA,Department Of Management	36	Higher Secondary	English	180	136
UG	BPES,Department Of	48	Higher Secondary	English,Hindi	30	16

	Physical Education					
UG	BSc, Department Of Science	36	Higher Secondary	English	40	0
PG	MCom, Department Of Commerce	24	Commerce Graduate	English	60	42
PG	MA, Department Of Arts	24	Any Graduate	English	60	20
PG Diploma recognised by statutory authority including university	PGDCA, Department Of Computer Science	12	Any graduate	English, Hindi	50	35
PG Diploma recognised by statutory authority including university	PGDYED, Department Of Physical Education	12	Any Graduate	English, Hindi	30	25
Doctoral (Ph.D)	PhD or DPhil, Department Of Commerce	48	Any Post Graduate	English	4	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				40			
Recruited	0	0	0	0	0	0	0	0	11	23	0	34
Yet to Recruit	0				0				6			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						0
Recruited	0		0		0	0
Yet to Recruit						0
Sanctioned by the Management/Society or Other Authorized Bodies						6
Recruited	2		4		0	6
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	5	0	6
M.Phil.	0	0	0	0	0	0	1	4	0	5
PG	0	0	0	0	0	0	8	12	0	20

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	2	0	3

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	28	0	0	0	28
	Female	30	2	0	0	32
	Others	0	0	0	0	0
PG	Male	21	2	0	0	23
	Female	36	3	0	0	39
	Others	0	0	0	0	0
UG	Male	415	15	0	0	430
	Female	509	19	0	0	528
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	14	8	11	32
	Female	11	7	15	19
	Others	0	0	0	0
ST	Male	38	22	39	69
	Female	73	47	92	102
	Others	0	0	0	0
OBC	Male	32	38	66	51
	Female	52	30	64	91
	Others	0	0	0	0
General	Male	142	162	221	286
	Female	164	175	229	319
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		526	489	737	969

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
170	159	141	122	127
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	7	6	6	6

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1080	969	737	489	526
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
50	50	50	50	50

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
323	278	181	169	237

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
31	31	21	23	24

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
44	39	24	24	24

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 21**4.2****Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
59.92	61.64	40.93	25.47	38.89

4.3**Number of Computers****Response: 58**

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Response:

St. Vincent Pallotti College is permanently affiliated to Pt. Ravishankar Shukla University, Raipur. Hence the college adopts the academic calendar of affiliating university. Annual Academic Calendar of the college is prepared by IQAC, according to the University Calendar prior to the commencement of the academic year, specifying available dates for significant activities to ensure proper teaching –learning process. It is displayed on the Notice Board. Utmost concern is always given for systematic implementation of prescribed syllabus. “Daily Diary”, in which teachers maintain records on daily basis, plays an important role to ensure the minute level teaching. Mechanisms for effective delivery of curriculum include :

- **Planning:** Various Committees are formed for Effective Implementation of Academic Calendar. The College Council prepares broad guidelines and frameworks to suit requirements of different courses at the department level. The IQAC and Staff Council in conjunction with the academics, timetable committees of the college and individual departments, provide directions and regularly monitor the efficacy of the same throughout the session. The systems have been structured to help maintain uniformity, transparency, academic standards and quality during internal assessment . Theory & Practical classes are held according to the Time-Table and are displayed on Notice Board.
- **Teaching Aids:** Conventional classroom teaching is blended with reasonable use of ICT to make the teaching-learning process more learner-centric. Multimedia classes, YouTube assisted learning, experiential learning, participative learning & Problem-Solving methods are also used for effective curriculum delivery.
- **Student Centric Methods:** Classroom teaching is supplemented with seminars, workshops, group discussions, Tutorials, Projectors, Departmental Quiz, PPT presentation, projects, group-assignments, term-papers, educational tours, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner.
- **Teaching-Learning and Evaluation:** All Internal assessments like Class tests, assignments etc are conducted to check whether the students have acquired knowledge. Tutorials are held regularly to monitor the progress of the students. Remedial classes are conducted for slow learners. Advance Learners are made to solve University Question papers and efforts are made to improve their performance. Records of the attendance, mark lists and progress of the students are maintained by the respective departments.
- **Faculty Development:** The college encourages faculty members to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum.
- **Library Facility:** College has a rich library with adequate books of all the branches. Moreover, all

the departments have their Departmental libraries for the benefit of the students. Book Bank facility is also available in the college library.

- **All-round Focus:** College administration also keeps a vigilant eye on the results, departmental proceedings and students' need and also keeps record of the different activities of the college regarding teaching learning, development and improvements of different methods of effective curriculum delivery.
- **Mentoring Programs:** Besides, college has a Mentoring Program which enables the students to provide feedback to teachers on curricular issues, infrastructure and administrative matters. The committee also counsels about various options related to offered subjects and careers.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Response:

St. Vincent Pallotti College is the first English medium college of the region, affiliated to Pt. Ravishankar Shukla University, Raipur. The College follows undergraduate and post-graduate curriculum provided by the University. To impart quality education, the Academic Council develops a general annual academic calendar based on the academic schedule fixed by the affiliating university, to implement the curriculum in an effective manner. Departmental activities calendar is prepared by respective Heads. The academic calendar provides date of commencement of the academic session, duration of semester/year, period of internal assessment tests, pre-university examinations, curricular and extracurricular activities etc. The Heads of the Department allocate subjects to teachers and prepare time table. The teachers prepare the teaching materials and delivery content. The teaching plan is prepared by the individual department under the guidance of concerned staff council.

Internal Assessment: The qualitative dimension of evaluation is in its use for enhancing the competence of students. The internal assessment of examinations is the key of the success of Teaching. This helps in upgrading the graph of students' academic success. Internal Examinations, Unit Test and Pre Practical Viva are conducted by the institution to evaluate teaching. The performance of the students is evaluated through such internal examinations. These internal examinations are conducted transparently. Answer sheets of all subjects are shown to all students and related grievances are resolved immediately. Collecting Feedback from all the stakeholders, analyzing it, preparing action taken report and redressal of grievances are a part of planning and execution.

Orientation Program: At the beginning of the new session, orientation programs are organized for the freshers to help them understand the curriculum. Introductory lectures for all the subjects are delivered to

discuss and understand special needs of the students. Students are categorized on the basis of their previous qualifying examinations' marks, assessment test, class room performances and personal performance.

Academic Accelerators: Assessing the students based on internal examinations help to identify slow learners and advance learners. If the students are slow in their learning process, the mentor who is acting as the guide finds the nature of their problems and motivates them in a friendly way to reach particular academic goals. To improve on their academic performance, remedial classes are organized to clarify the doubts and re-explaining of difficult topics. Advance learners are motivated to perform better in the University examinations and to score good grades thereby maintaining the consistent performance and to bag quality university ranks.

Comprehensive Development: The institute promotes independent learning facilities that contribute to their academic and personal growth. For example, the institute encourages them to participate in various activities like seminars, workshops, and literary competitions. The institute provides equal weightage to curricular, co-curricular & extra-curricular activities.

The above process brings out the following outcome:

- Students' understanding in their chosen domain
- Evaluation of students' preparedness towards curriculum
- Better results and pass percentage.
- Enhanced quality of projects
- Better prospects for higher studies and career options
- Improvement in overall personality
- Enrichment of skills

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

<p>1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>Response: 44.44</p>														
<p>1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.</p> <p>Response: 4</p>														
File Description	Document													
Minutes of relevant Academic Council/ BOS meetings	View Document													
Institutional data in prescribed format	View Document													
Any additional information	View Document													
Link for Additional information	View Document													
<p>1.2.2 Number of Add on /Certificate programs offered during the last five years</p> <p>Response: 24</p>														
<p>1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>5</td> <td>5</td> <td>5</td> <td>4</td> </tr> </tbody> </table>					2018-19	2017-18	2016-17	2015-16	2014-15	5	5	5	5	4
2018-19	2017-18	2016-17	2015-16	2014-15										
5	5	5	5	4										

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 14.1

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
96	113	107	97	82

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Response:

The curriculum of under graduate and post graduate programs being run by the college, represents different issues related to Gender, Environment and Sustainability, Human Values and Ethics. Most of the course curriculum of education includes the concept of gender and professional ethics. Environmental Studies have been implemented as a compulsory subject for most of the under graduate programs. Personality development programs are conducted along with the routine teaching-learning program by experts.

Gender sensitization program, environmental awareness programs, program for enhancement of holistic

health awareness, etc. are organized by different cells, departments and by the institution on the whole. Some certificate courses like soft skill development and personality development impart knowledge on developing necessary skills required for employment. It also provides knowledge on understanding the challenges of the society and to address them in an efficient way.

Some specific cells and committees like women cell, special day celebration committee, charity cell, cultural committee, etc. are composed and continuous efforts for enhancement of professional ethics, environment awareness and human values among both students and staff are always put. College carries out various programs, like tree plantation, public awareness programs, charity activities and environment related programs.

The NCC (National Cadet Corps) unit of the college continuously strives to imbibe the moral, disciplinary, patriotic and ethical values among the students. Women cell organizes special activities, like orientation programs, skill development activities, etc. to inculcate confidence and strength in girls students. Some programs like Self Defense are specially organized to empower girls.

To instill the moral values and to extend the ethical services towards the society, the college organizes various collaborative activities with a nearby Government school named as Govt. Primary Khapra Bhatti School and renders assistance to this school in teaching-learning. Students and Teachers willingly provide services, like Teaching, Art and Craft, Drawing, Yoga and Handicraft etc, to the children of this school. One of the children of the school has been honored with Scholarship by the college.

Gender equity is proven to a large extent in the institution by means of active participation of girl students and women teachers in all academic and extracurricular activities. Some of the good practices are adopted by the institution for maintenance of green and clean environment in and around the campus which are extensively described in criteria VII.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 16.99

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
27	24	24	23	23

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)	
Response: 13.89	
1.3.3.1 Number of students undertaking project work/field work / internships	
Response: 150	
File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni	
Response: A. All of the above	
File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:
1.Feedback collected, analysed and action taken and feedback available on website

2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 41.92

2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1080	969	737	489	526

2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1900	1820	1820	1720	1720

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 85.2

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
50	50	34	29	50

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The prime objective of our institution is to strive to achieve excellence in all respective learning levels of the students. Students from the diverse socio-cultural, economical and educational background are admitted to the college. Therefore taking into account the various needs of the students, it becomes necessary to identify slow learners and advanced learners. At the commencement of every academic year, the college conducts orientation sessions for newly admitted students. During this session, Principal and other senior faculty members make students aware with their goals and objectives, code of conduct, classroom attendance, examination and evaluation system and the amenities available in the college. At the entry level, slow and advanced learners are identified through students' achievement in the previous examination and through personal counselling.

For slow learners institute provides -

- **Special Guidance and Personal counselling** : Group of students are assigned with a faculty as mentor who monitor academic performance of their mentees and interact with them frequently to understand and assist them with issues that affect their ability to learn or impeding their academic success.
- **Remedial classes** : To keep pace with normal teaching classes, slow learners are provided with remedial classes where students clear their doubts related to various subjects taught in the class.
- **Retests**: There is a provision of retest and tutorials for slow learners to upgrade themselves.
- **Question Bank**: Slow learners are facilitated with question bank that includes the pattern of questions, frequently asked in the university examinations.
- **Extra classes** : Extra classes are supplemented by course notes and informal counselling is incorporated through 'E- Group Network, like 'Whatsapp Group' also created to address and communicate the issues and doubts, for their better understanding.
- **Revision Classes**: Faculty members revise the tough topics as per the students requirement and discuss the way of presenting the answers in the exam based on university exam pattern .
- **Personality Development Classes, workshops and seminars** : It is conducted to make slow learners build their confidence and learn from their peer group members.
- **Bridge Course**-provision of bridge course for non mathematic Students.

On the other hand, advanced learners are encouraged in following ways -

- **Participation in intercollegiate competitions**: They are advised to participate in competitions at institutional and inter college level to explore and improve their abilities.
- **Department wise CTET/Aptitude Test Guidance** : Students are guided in preparation of CTET and Aptitude Test is conducted by placement cell.
- **Research based Projects**:Projects are assigned to the students which are research based so as to develop analytical and problem-solving abilities in them.
- **Participation in Seminars /Workshops** : Students are made aware of seminars and workshop

organized in various institution and are motivated to attend them.

- **Presentation of Research Papers** : Faculties from various departments facilitate the students in preparation of research papers.
- **Scholarships for outstanding students.**The college honours outstanding students by giving them scholarships for academic growth thereby motivating and inspiring the students for their future.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 35:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The academic plan of St. Vincent Pallotti College is Student centric. Various methods of experiential and participatory learning as well as problem-solving methodologies, are implemented to make sure that students are dynamic participants than passive listeners in the teaching-learning process. The college gives priority to the holistic development of the students outside the classroom through co-curricular, extra-curricular and field-based activities. In order to pursue the interest in their field of specialization, student's forum and committees are functional. Some of the committees like Cultural Committee, Sports Committee, Alumni Committee, Library Committee, Placement Committee etc. have student representations and participation. The faculty members are encouraged to participate in State / National level seminars for which beneficial assistance is given by the college management. The college endeavors to make teaching learning as a two-way process and student-centric by encouraging the students to participate in the teaching-learning activities whole-heartedly. The college has adopted various student-centric teaching-learning and pedagogical methods for enhancing the learning levels of the students. In regular classroom teaching, teachers employ experiential learning, problem-solving methodologies, role-playing activities, classroom seminars, group discussions, project works, survey methods, case study, field visits, field projects, review of books and research papers.

The various Student centric methods to enhance Teaching Learning are:

- Lectures
- Class presentations
- Tutorials
- Lab experimental work
- Simulations
- Written Assignments
- E-Learning: identifying online resources for self-learning
- Unit Test
- Aptitude Test
- Techno Update Workshops
- Presentations.

The college encourages teachers to use the latest pedagogical teaching technology including audio–visual teaching methods. Student learning is enhanced by adopting approaches / methods such as

- Seminars
- Workshops and
- Special lectures.

The teaching faculty of the college promotes experiential learning method. The main objective of this method is to enhance and develop experiential learning approach amongst the students. Basically students get education through first-hand experience. Students acquire skills, knowledge and experience outside the classroom setting and it's acquired by

- Internships,
- Field trips,
- Field research
- Community extension activities.

Participative Learning is the best student-centric learning method, in which students actively participate in activities such as: Class seminars, Group discussions, Participation in debates, Questioning method/Quiz method, Role-playing method/Acting out method, Drama/ Mimes, Field visits/Industrial visits/Survey etc., Field /Industry visit Projects, Research projects, etc. are being practiced in the college.

Outreach activities are offered to develop human values, ethics and leadership qualities among the students such as: NCC camps, Skill-Based Courses/Certificate Courses, Yoga and Karate courses for physical and mental health, Entrepreneurship development programmes, Cultural events, Personality and soft skill development programmes.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

21st century's education is student centric education. Students learn from multi sources and for this reason use of ICT and Multimedia is very much essential in educational field and simultaneously teacher's knowledge of ICT and Multimedia is` also required. Latest technology along with innovation and creativity play a pivotal role in developing various skills in the students. Use of ICT enabled devices, e-learning resources, online courses, and online video lectures are promoted by the college in order to make teaching-learning process more effective, useful and student-centric. All the departments in the college have taken initiatives in making teaching-learning process live, natural, student-centric and proactive. The college facilitates the teaching-learning process by effective use of PPT's, LCD's, e-books/journals and modern instruments/equipments in the laboratories.

The faculty members are well-qualified and dedicated. The Management is very keen on faculty development through workshops, seminars, conferences and insists on their updation of advanced pedagogic methods. As most of the students are first generation learners hailing from rural background, foundation and bridge courses are conducted to acquaint them with academic and administrative process. ICT enabled teaching methodology, active learning, cooperative learning, project based learning, experiential learning methodologies are initiated. Teaching aids such as LCD projectors are effectively used in the classrooms to supplement the classroom teaching. Every PGDCA, M.Com.BCA final and BBA final year student undertake a project which is mostly research oriented.

The following innovative and creative practices are implemented in the effective teaching-learning

- The college facilitates the teaching-learning process by effective use of PPT's, LCD's, e-books/journals and modern equipments in the laboratories.
- The college provides computers, 50 Mbps internet connectivity, campus Wi-Fi facility and other ICT facilities for effective teaching-learning.
- The college motivates teachers to attend training programmes, workshops/seminars on ICT related themes.
- IQAC of the college has organized workshops/ seminars on e-resources, ICT based teaching-learning and innovative strategies in teaching-learning processes.
- Department of Computer Science provides On-the-Job training for their PGDCA students.
- The college provides important links regarding learning materials on the college website. PPT's and video lectures of the teaching faculty of Education, Commerce, Management and Computer are also made available on college website.
- The college has developed smart classrooms facility for the effective knowledge delivery to the students.
- The college provides important links regarding learning materials on the college website to facilitate students for making assignments and projects.
- Whatsapp groups are very handy and keep both teachers as well as students active and round the clock interaction plays a pivotal role in strengthening the bond among them.
- Since the introduction of computers, tablets, and mobile phones; there has been a great scope of education applications that allow learners to learn various concepts in a playful manner; so Pocket Movie Competition was held.

So we can conclude that ICT induced teaching fulfills all 21st century's educational needs and demands and helps create bright future for students.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 36:1

2.3.3.1 Number of mentors

Response: 30

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 86.66

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 23.79

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. /

D.Litt. year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	6	7	6	5

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 5.35

2.4.3.1 Total experience of full-time teachers

Response: 166

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

The internal assessment of examination is the key of success to Teaching- Learning process. This helps in upgrading the graph of students' academic success. Assessment of internal examination in the following form is conducted in our college to thrive on the path of attaining its objectives of all round development of students.

- Unit test
- Assignment
- Project work
- Community Activities survey reports
- Seminars

- Pre University exams
- Pre Practical viva etc.

The rules and regulations of assessment are communicated to students in orientation sessions and it is also published in the prospectus, which is updated annually. The Heads of various Departments ensure that internal assessment is conducted as prescribed by the university. Students are made aware of the scheme of internal assessment of different programs and schedules of internal exams are informed to students well in advanced. The quality of the internal assessment is maintained through following process:

- For every subject, respective faculty prepares question bank that covers equal number of questions from each unit, covering all the topics. Questions are framed in such a way that they adhere to the standard of PRSU, Raipur.
- Department's internal exam coordinator under the guidance of HOD, checks for the standard of the question bank.
- College Internal exam Coordinator along with a Exam team selects the final internal questions for each subject from the question bank.
- Question papers are given to the internal exam coordinators of the department after approval from the Principal.
- Faculty prepares the answer key/Scheme of evaluation. Internal exam coordinator ensures smooth conduction of test and proper valuation of internal papers.
- Departments strictly deal with the assessment of internal examination. Re-test is arranged for absentees in the test due to some genuine reasons.
- Re-test and remedial classes are arranged for the students with unsatisfactory performance.
- Scheme of evaluation is documented with a copy of sample question paper for the future reference.
- Assignment and projects are selected which involve some creativity and innovation in the particular subject area.
- Students are also assessed on the basis of their participation in academic and non academic activities like aptitude test, quiz, debate, essay writing competition and continuity in participation. Individual projects, group projects, seminar presentation, workshops are made compulsory for all students and it is considered as important area of assessment.
- Community based projects are also assigned to make students sensitive to the problems and challenges for building value based community.
- For community activities, nearby villages are selected. Various activities are conducted based on the needs of its people. Activities related to surveys, health and hygiene, sports, art and craft, value education, women education and extra-curricular activities are conducted.
- Projects based on scholastic areas such as discipline, absenteeism, market analysis, health, hygiene, yoga, computer application are given to students.
- The internal marks of students of various program's are verified by the Principal of the institution.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Our institution has developed a mechanism to deal with examination related grievances at different levels based on the problems of students. Any student with examination related grievances first approaches the department where examination Incharge of respective departments resolve it at department level or further guide them to college office. The college administrative staff, through relevant university documents communicates with the affiliating university. Steps taken by institution to make examination related grievances time bound and efficient are as follows :

Communication of Time- table : Circulars of time – tables of internal examination and university examination is communicated by the department and is displayed well in advance on the notice board and through mobile applications .

Amendments of dates of examination: After the declaration of tentative time – table , provision is given to the students to apply for change in dates like clash in dates with competitive examination or elections and so on.

University related grievances : Students grievances related to revaluation, retotaling is through online mode where they apply at personal level. The results of revaluation once received from the university is communicated to the students. Applications received for absent marked in marksheets, omission of internal marks and other issues are forwarded by the administrative department of the institution who further communicate to the examination controller of the affiliating university.

Assistance to examinee during examination : Institution provides assistance to differently abled students, and also makes special arrangements for students with health issues.

Retest of internal examination : Application received for absentism and conduction of retest during internal examination is finalized at departmental level and arrangements are made for conduction of retest.

Declaration of results. Valuation of internal examinations like unit test and pre- university examination is completed on a given stipulated time and there is provision for paper viewing by students. Grievances are discussed and resolved by respective subject teachers at the departmental level.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

St. Vincent Pallotti college is a self – financed minority institution affiliated to Pt.RavishankarShukla university, Raipur (C.G).The college offers 9 programmes that are highly preferred by the students and are in accordance to the demand of society and nation. All the courses offered by the institution along with the Program outcomes , and course outcomes are displayed in college website. IQAC of our institution takes into consideration course outcomes of program which are framed by affiliating university. The IQAC with the help of department Heads initiated few course outcomes that are not mentioned by affiliating university are decided by IQAC members in consultation with various department Heads.An example of Program outcome,Program Specific Outcome and course outcome is mentioned below:

Department of Education**Program Outcome:**

- To understand basic concepts and ideas of educational theory.
- To develop among student teachers a clear understanding of psychology of their students.
- To develop effective communication skills.
- To develop ICT skills among the student teachers for its optimum utilization in teaching learning process .
- To enable them to utilize community resources as educational inputs.
- To enable them to take Action Research and use innovative practices.
- To acquaint them with educational needs of special group of pupils.
- To foster in them desire of life-long learning.
- **Program Specific Outcome:**
- By the end of the program graduates will
- Apply their knowledge of core content and Pedagogy to set goals and objectives and plan the curriculum based on national, state and local standards.
- Demonstrate their understanding of intellectual, social, emotional and development and build understanding and perspective on the nature of the learner, diversity and learning.
- Comprehend the role of the systems of governance and structural – functional provisions that support school education.
- Develop understanding about teaching, pedagogy, school management and community involvement.
- Build skills and abilities of communication, reflection, art, aesthetics, theatre, self expression and ICT.
- Provide meaningful learning experiences for all the students by engaging themselves in the area of instructional and assessment strategies in teaching.
- Demonstrate leadership by participating in the development and implementation of programmes that foster ethical and equitable behavior.
- Use effective and appropriate techniques in their teaching, collaboration, and interaction with students their family and community.

Course Outcome :**Philosophical Perspective of Education**

CO-1- To enable student –Teacher to understand

- The relationship between Philosophy and education and implications of Philosophy on education,
- The importance and role of education in the progress of Indian Society.
- The contribution of great educators to the field of education.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The institution focuses on holistic development of students by providing various opportunities and learning experiences so that they become competent, skilled and sensitive individuals who can contribute towards building a strong Nation. The Departments of our institution assess our students continuously throughout the session with the help of well-planned assessment schedule that checks the progress of students in various domains.

Attainment of Students is obtained through internal and external Examinations.

Internal Exams are conducted by the institution as per prescribed by the affiliated universities for various programs. The students are assessed through Test, Assignments, Projects, Presentations, community activities and other co-curricular areas. The internal assessment also involves practices that indirectly leads to development of following Domains of students helpful in their future endeavors.

- Project Based assessment to develop critical thinking skills, Research skills and innovativeness among students.
- Outreach programs to sensitize the students with the problems and challenges that exist in our society.
- Curricular and Co-curricular activities to develop soft skills and life skills among students. It also ensures unity in diversity and develop appreciation of our rich culture, customs and traditions, moral values and Ethics among students.
- Group activities like cultural programme, group discussion, Celebration of important days etc to develop leadership skills, social values.
- Sports activities and Yoga for balanced physical and mental well-being of students.

External Exams are conducted by the affiliated university based on the prescribed curriculum. The results declared by the university are analysed, displayed and communicated to stakeholders.

Faculty members of different Program monitor the academic, hard and soft skills development among the

students continuously through different tools and techniques of assessment. Data obtained as a result of assessment is analyzed after which the faculty members provide special assistance and counseling to the students based on their needs and potential. Following steps are undertaken by Various department after analyzing data of attainment of Students in different Programs.

- Students obtaining Merit position in university are published and awarded in college.
- Identification of weak and bright students and organizing program to fulfill the academic requirement of students. Relevant feedback related to students performance is considered and steps taken for the improvement
- Counseling cell and Alter-Parent groups are set to resolve the Academic and psychological problems of students.
- Parents –teacher meetings are organized to communicate the progress of student.

Attainment of Learning outcome is evaluated by analyzing the data based on percentage of students who have successfully completed the program, Percentage of Students who have opted for higher Studies and Percentage of students placed .

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 87.85

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
294	231	162	87	214

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
312	269	207	103	222

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.55	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

Response: 00

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
5	4	3	3	3

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Response:

Being the first English medium college of the region and bagging best college award for consecutive three years, our institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. Activities conducted by the college are helpful to develop leadership qualities, various skills like planning, budgeting, marketing and organizing. Committees help to enhance the skills and creative thinking of the students. Women cell provides platform for girls to express themselves. Activities conducted by it are helpful to build confidence in them.

The objectives for organizing such activities are to instill innovative techniques, leadership qualities, generation of new ideas and create an active flow of information.

- Diversity of Thoughts:** “Spectrum” college magazine (Annual) and “The Pallottian” (Newsletter) are provided to students and teachers. They are free to express their views, creative thinking through poems and creative writing which have received immense response from students and teachers. They touch various current issues as well as neglected issues which may prove effective in the context of rural society through this platform.
- Skill Development:** Various competitions like essay writing, debate, elocution, techno fest etc. are organized to bring out hidden potentials of students.
- Research Activities:** Eminent personalities who have significantly contributed in research, social activities, industries, are invited as resource persons. Workshops and seminars were conducted which have proved helpful to the students as a result many of our students take part and write research papers. It has raised their confidence and expanded their horizons of creativity.
- Sharing of Knowledge:** To enhance innovative ideas, students and teachers are encouraged to participate in various seminars and workshops organized by other universities and different educational and commercial bodies. Three faculties are research guides. They encourage students and teachers to undertake research activities. It is usual practice of the institution to allow admissible leave facilities to attend seminars workshops, training programmes etc. Adequate provision is made for library to procure books and journals, e-journals, references. Library is equipped with modern technologies. This is helpful for creation and transfer of knowledge.

5. Instilling Social Awareness: The college always motivates the students' social participation and also drives to achieve its goal of providing higher technical education to create an equitable society with ethical values. To provide quality based education to the students by inculcating moral values, scientific temper and employing state of art technologies, it aims to pursue excellence towards creating students with a high degree of intellectual, professional and cultural development to meet national and global challenges.

6. Social Activities: The institute is conscious of its role in campus community connection, the wellbeing of its neighborhood and has initiated a number of community development activities, which includes relocating the nearby slum with the help of urban local body. The college organises collaborative activities with the neighbouring Government Primary School, Khapra Bhatti where students and teachers of the college willingly provide services like teaching, art and craft, drawing, yoga etc to the students of this school.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 7

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	02	01	01	02

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years**3.3.1.2 Number of teachers recognized as guides during the last five years**

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**Response:** 0.85**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
10	7	5	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0.04**3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	00	00

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

1. Extension is an integral part of education therefore; the college offers extension activities in all areas of specialization. The college has earned a reputation for being an established institution of higher education with high regard for social responsibility and being declared as “Best College” for consecutively three times under the affiliating university.
2. The college alumnae and faculty remain committed to engaged citizenship. Many have contributed and continue to work for social change in the field of education, empowerment of women and for inclusive society. The college faculty and students are involved in multifarious activities in neighborhood community network.
3. Engagement of students in these activities is the first window to observe life closely at the grassroots. They become sensitive to the challenges of a developing society like ours and observe the inequities and the challenges they pose towards development potential of people. Different committees are also involved in conducting various extension activities. Such committees are: charity committee, NCC, women cell committee, special days celebration committee.
4. Since ours is an educational institution, sensitizing students to social issues for their holistic development is the main thrust of extension activities. To materialize the same, students are motivated in the off-campus activities such as neighborhood cleaning programme, plantation, NCC/NSS rally, walkathon, blood donation camps, awareness drive, etc.
5. There is also a MoU with GREEN ARMY (a non-profit NGO) through which various activities are planned. This joint venture encourages and facilitates various extension programmes. Events like tree plantation, environment awareness programmes witness large participation of the students who take up activities to spread awareness. Through these activities the students get socialized and learn to think beyond individual interests and for social welfare. The theoretical knowledge obtained in the classroom can be applied for the benefit of the society as well. Teamwork, Leadership Skills, Time Management, Effective Communication Skills, and Effective Decision Making are a few things that students learn while participating and organizing various projects and programmes under extension activities.
6. Students took part in the village camp where they impart knowledge and extend their support to the villagers through various activities like nukkad natak, rally etc. Through this students get a wonderful platform to mingle with each other and learn about culture, traditions and values of people/society. These activities help the students to understand real-life problems, the dignity of each individual, which in connection help them in developing team spirit and self-confidence.
7. We also sensitize the students to the various social issues and social responsibilities, which in turn help them in their holistic development as responsible citizens with moral values.
8. **Major activities include:**
 - Blood Donation Camp.
 - Health Check-up Camp.
 - Awareness drive & carrier test.
 - Yoga & Meditation on World Yoga Day.
 - Campaign against use of Plastic.

- Swachh Bharat Abhiyaan.
- Tree plantation drive.
- Awareness Programme on how to safeguard our environment.
- Walkathon on world heart day.
- Visit to blind school.
- Open gym

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 7

3.4.3.1 Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	01	02	02

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 44.64

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
315	362	259	335	279

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 13

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
03	04	03	02	01

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 10

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
04	3	2	1	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Response:

Infrastructure

The proud privilege to mention that the vision of the college is focused on its consistent and continual progress by enhancing the infrastructural environment to cope up with the urgency and requirement of our students in order to see them as successful and the best in their roles of various responsibilities.

- No stone is left unturned so as to keep updated and attempting untiring efforts in the organization of various academic, learning and interactive sessions through conferences, seminars, regular staff presentations, workshops, faculty development programs pacing with the emerging technology.
- The full-fledged campus of our college is well equipped with the **natural environment and dressed in green attire of rich atmosphere**. It is spread over an area of **4.25 acres** comprising building of high-standard primarily with **prayer hall**, classrooms with proper ventilation, **seminar hall**, **AVA room**, **laboratories**, **library with reading section aside**, and **indoor and outdoor games space**, **girls' common room**, **comfort zones for students (boys and girls)** as well as **staff (male; female)** nonetheless **guest rooms for the visiting dignitaries**. **There is a provision of Ramp for Divyangjan Students**. **Bank facility is also available within college premises**.
- The parking space is located within the college campus both with the zones for students and staff. Water facility comprising filters are available for all, keeping in view the hygienic feature. Security and safety arrangement are taken care with **fire extinguishers**. Security guard are always on watch at the entry/exit points.
- Due relevance has been taken care of relishing tastes and hence the circular spacious canteen on the first floor of circular building in the midst of mystic and lush green campus attracts attention. **Hostel/ Accommodation are well taken care of for both boys and girls** coming from several regions of the country.
- The major awareness of cleanliness is evidenced through the maintenance of the same by the supporting staff and the sufficient number of dustbins placed wherever required.

Physical Facility

Class rooms

There are well furnished & ventilated classrooms adequately available in our college. The twenty classrooms are also equipped with wifi facility.

Laboratories:

The departments possess their own well equipped laboratories providing sufficient assets to conduct the

experimental tasks. Work experience laboratory, Psychology laboratory as well as 2 computer labs serve both the purpose of conducting experimental teaching as well as avail these for theoretical classes.

Computing Equipment:-

Our infrastructure comprises WiFi facility enabling the entire staff and students to take the maximum advantage of it making the study easy. The College has 70 computers; well maintained Printers, Scanners and Laptops are also available.

Health:-

Health is wealth and open gym in the green campus serves the purpose of all to see them physically fit and active as it is a known fact that a sound mind resides in a sound body. The Staff avails freely the benefit of gym and even the others including the hostellers are benefitted through it during the evenings. The **first aid** facility also promptly provides services whenever required.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Response:

Open choice is available for the aspiring sports lovers to try their passion in various games, extra-curricular activities enabling and ensuring the students in bringing laurels not only to the individual or institution but also to the world around.

The college has an open air stage where cultural events are conducted. The students are provided all the necessary facilities and support to participate in the inter-university level competitions in sports and cultural events.

Cultural Activities:

The cultural committee has the full responsibility of the execution of the cultural programs. Various cultural activities, competitions etc. are organized in seminar hall in a well manner within discipline being managed by the discipline committee.

The college has adequate facilities for Cultural activities. The celebration and organization of socio-cultural activities witness the college with the pivotal message of respect and belief in all religions. **National festivals and some other festive occasions like Holi, Diwali and Christmas** etc, are

also celebrated with full enthusiasm. Students willingly participate in the program and hence add lively colours to the Pallotti College.

Outdoor games:

Annual sports organized every year in the college are the popular events of the college. The staff watches the same on the ground and motivates the players throughout their games.

Students show the zeal in participating the outdoor games like **volley ball, athletics, basket ball and football**. They play the same in the **inter-college tournaments at district levels**. It is the proud privilege to be mentioned that the college is full-fledged to host some of the games/sports matches too. The winners are awarded and the runners up are also well encouraged. The college has earned and exposed the spirit of true sportsmanship.

The classic games also find its place with huge number of its participants in **Kho-Kho and Kabaddi**. Specific size/area ground is well maintained for all the games. **Cricket and football** tournaments are the highlights of the institution.

Indoor games:

The college is ahead in the sphere of indoor games with proper space available comprising specific size/area. Games like **Table-Tennis, Badminton, Chess and Carom** always attract the participants who play with interest. Girls and boys get equal opportunity to participate in the inter-departmental sports activities or competitions.

Gymnasium:

Gymnasium witnesses in open air in the lush green campus of the college. It comprises the ten gyms like **Double Cross Walker, Twister, Sit-up station, Dips/Chin-up/Pull ups, Elliptical Exercises, Air-Cycle with back seat, Leg-press, Air-walker, Air-swing and Arm-wheel**. The added benefit is sought by availing it and hence the entire college students and staff are fortunate to use it and develop the awareness of health through regular exercise.

Yoga

Yoga classes are run in the Seminar hall regularly. Yoga has been the popular ancient Indian traditional means of keeping oneself healthy and keeping in view the same, regular classes are held by our yoga teachers. “**World Yoga Day**’ for healthy life is celebrated every year in our college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class,

LMS, etc. (Data for the latest completed academic year)**Response:** 100**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

Response: 21

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**Response:** 10.3**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
7.68	9.22	1.63	1.27	5.74

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:****Response**

- The palace of knowledge and the heaven for the learners is an integral part of any institution. So is the introduction of the same in the lush green campus of St. Vincent Pallotti College situated in the

circular building on the second floor. The third floor is occupied by the stock of books. The atmosphere in the library is calm and serene where the students prefer studying and preparing for the career. Comfortable furniture is placed in the reading section with the seating capacity of 64 students. Reading section is very conducive along with the nature visible through the glass windows.

- The Library is well maintained by the librarian and library assistant along with the help of the supporting staff. Time to time the procedure is followed to procure the books, journals, magazines with the proper approval of the concerned authority. Prior to it required list of the books is called by, from the HODs of various departments. Library is well- equipped with study resources made available to the students as well as the faculty too.
- The computers with supportive WIFI- facility, reference section, accession register, attendance register for the student's record of the library, online journals, INFLIBNET are also available and its information is also provided to the learners. All the books have been classified with the Dewey decimal classification system. Library Software Soft-TEK is partially automated and developed by Mr. Vikram Khandwekar in Year 2006. Data entry is available in English along with Useful Reports, Accession Register, Circulation, Member List, Title list, Book Searching System viz., Author, Title, and Publication & Subject for making it easy to use.
- The display board is also available at the entrance of its gate which always provides the necessary information, notices for various competitions and activities, updates of knowledge resources etc. Suggestion box is also placed to obtain suggestion, if any.
- The miscellaneous sources of study like projects, question papers, new arrivals of the books, CDs are also made available.
- The safe handling of the study material in the library is under the vigilance of cameras placed at the important points of the library. The fire extinguisher is also placed beside the entry gate.
- Gate entry monitoring system is used for the students.
- Book Bank facility and books reserving facility are also provided.
- Photocopy machine is also available for students and faculty.
- Library Orientation programme is also conducted every year so as to provide the complete library information to the new students.

S.NO	Year	Name of ILMs Software	Nature	Version
1	2014-19	Soft-TEK	Partially	1.0

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.88

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1.87	0.59	0.63	0.25	1.07

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 6.84

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 76

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Response

The college has upgraded its IT facilities including Wi-Fi frequently as per the needs and requirement in college.

- Our college has total **70** Computers, out of which **58** computers are being used by the students and the rest are provided both for the office and different departments. The college has two computer laboratories. Computer labs are well- equipped. More than 2 **Wi-Fi hotspots** with extender are provided to cover the wireless range throughout the college.
- All computers in the campus are connected to the **internet** as it is essential for them to work along with the provision of internet. The internet facility is provided through wired connections. There are 70 internet switches with optical fiber connectivity support.
- A separate team with in-house staff is formed to take care of the IT and related needs of the campus such as software development, hardware and networking ,website designing and posting email solution, SMS solution etc.
- The entire campus including hostel has Wi-Fi connectivity and its speed is 50 MBPS provided by Smart link Solution Pvt. Ltd.
- We have different ICT equipments like scanners, printers, LED projectors, Wi-Fi modems, digital cameras, speakers, wireless, stand- Mike, microphone etc.
- Every department has individual desktop.
- The library has sufficient number of computers with stable internet connectivity. The network infrastructure is managed with enforcement of high security measures, spam and antivirus, Net protector, Quick Heal filtering.
- CCTV cameras are provided in the college campus for monitoring day- to- day activities. Biometric machine is in the office to maintain the arrival and departure of faculty. The students of B.Ed are also provided with the facility of bio-metric machine.
- The printers are available in all the departments. Photocopy machine is also available in the library and office and are open to both students and staff for its use.
- A library Management Software is installed at the library to keep track of the books and journals. All the computers in the college are provided with UPS backup facility.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 19:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 14.89

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
2.05	6.55	11.38	4.46	5.87

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Response :

The infrastructure policy of the college has established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms, etc. Different authorities of the institution share the responsibility for provisioning and maintaining infrastructure supervised by the Director. The further functioning of the same under the direction of the Principal, Vice Principal and HODs seek the advice and consent of the Director on infrastructural matters. The Director/Asst. Administrator deals with any complaints regarding infrastructure maintenance. The staff under Vice-Principle performs classroom maintenance, campus cleaning, gardening, plumbing, repairs and maintenance of electrical appliances and hall upkeep. Non-regular works such as painting, carpentry, etc. are outsourced. The Director through the support staff, upkeep the systems, instruments and equipment available in the centre.

The development of campus, discipline, maintenance, etc is all monitored by the formed committees at various levels. Proper supervision and maintenance of the building and surroundings is taken care of by the intervention of management of the institution.

Laboratory

The departments with labs have their own workforce. The instruments and equipment in the departments are maintained by the lab assistants. The college has a well-set mechanism to perform auditing of materials in different departments. The assistance of **agency** is taken when and where required for the regular maintenance of computers installed at various sections.

Library

The maintenance of the **library**, reading room, stock, etc. is taken care of by the library staff of the college. Book binding and book weeding is also part of the library work. A Library Management Software is installed at the Library to keep track of the books and journals. The registers are maintained for the attendance of the students as well as staff availing library resources.

Apart from the printers' facility in the departments, the **photocopy** machines are also available in the library and the office.

Sports

Sports complex comprises playing ground, track and field, indoor space. Regular mopping is also done. The markers are used for preparing the sports complex at the time of various sports events. Students of the college are very participative and have brought laurels by playing at the national and international level. The college has the NCC wing and always witnesses its participation in the camps.

Computer

The updating and servicing of the computing equipments is taken care of by the computer controller. The development of required software is also arranged through the outsource persons.

Classroom

There are well furnished & ventilated classrooms adequately available in our college. The twenty classrooms are also equipped with Wi-Fi facility. The classroom facilities such as blackboards, electrical fittings and furniture, etc. are regularly maintained. The electricians replace the worn out electrical fittings with the new ones. The cleaning, dusting of the classrooms and the furniture is done by the supporting staff.

Hostel

The entire responsibility is well imparted by the **Hostel** Monitoring Committee that looks after Girls' and Boys' hostel situated within the premises of the college. Hostel warden and Assistant warden have the responsibility of the same. Girls' hostel is embedded of 90 beds. Mess facility for the hostellers is also available which is all hygienic and well kept.

The faculty groups assist and support through providing remedial subjective sessions and also deal with the students' problems, if any, on humanitarian grounds in order to develop healthy humane atmosphere.

Water facility

Required numbers of water purifiers are also available.

During examination also, water facility is specially provided by supporting staff throughout the classrooms. The earthen containers are also kept and water stored from time to time when required.

Open- well is also self sufficient to serve the need of water supply.

Medical facilities

First-aid facility is available for the students. College has dynamic contacts with some local hospitals available nearby the institution and when needed their services are availed.

Gymnasium

In view of fitness, open gym also is of great benefit. Time to time outsource persons are called for servicing gym –equipments.

Separate Comfort zones for staff, girls and boys are well maintained in the institution.

Well furnished Guest rooms are also always in order.

Next to it is, the bank enabling the quick transaction accessible to both the staff and the students.

Parking facility is adequate providing space for bicycles, two-wheelers and four wheelers of students and staff.

Bio-metric machines maintain the arrival and departure record of the faculty members and students of B.Ed. (dept.)

Security CCTV is installed in all the prime locations of the campus. Security guards keep watch at the entry and exit gates of the college. **Fire-extinguishers** are also available in the college.

The following steps are taken to make the campus user-conducive: Classroom furniture is checked and repaired regularly.

Gardening and watering plants are systematically done with the use of sprinklers. The college maintains healthy ambience through eco-awareness displays like Plastic Free Campus. The grounds and various courts are well maintained for the smooth conduct of the events. Draining system is in place to reduce the effect of water logging.

Canteen

The centre of attraction is the dear place for all, in the premises and is an added advantage since the learners not only satisfy their hunger but also the thirst of the knowledge. The next floor to the canteen is the paradise of knowledge - the library. Canteen is well supervised by the canteen committee. The quality of edible stuff is well maintained and hygienic conditions are supervised. Dustbins/garbage disposables are placed at many required points.

Service provider

- Housekeeping in hostel and college- Incharge Mrs. Shanti.
- Photocopy Machine- Casyon Multi Electronics Pvt Ltd & Aditya sales.
- Library Software- Mr. Vikram Khandwekar.
- Computer and Laboratory- Mr. Jageshwar Prasad Karsh.
- Classroom Furniture- Mr. Nitesh Kerketta.
- Biometric Thumb Machine- Mr. D. Rathod.
- Gardener- Mr. Chitti Babu.
- Plumbing- Mr. Raju.
- Security Guard- Mr. Nirmal & Mr. Emanuel.
- Parking Maintenance- Mrs. Farida.
- Electric Maintenance- Mr. Raju.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 10.83

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
142	103	65	31	80

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 4.59

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
59	53	27	24	18

File Description

Document

Upload any additional information

[View Document](#)

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 27.38

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
150	250	182	243	120

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 8.88

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
26	30	18	15	16

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 46.13

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 149

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 36

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
15	11	09	01	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Response:

The college Student Council is constituted as per the rules and regulations laid down by Pt.Ravishankar University and State Higher Education Department. In exercise of the powers conferred by clause (xxi) of section 37 of the Chhattisgarh Vishwavidyalaya Adhiniyam, 1973(No. 22 of 1973), the College follows the participation of students in various committees formed for students' welfare. These Committees include Students Union, Cultural Committee, Cleanliness Committee, NSS, NCC, Library Committee, representing interest of students in College Administration. The council organizes activities at both Undergraduate and Postgraduate level separately since its inception. St. Vincent Pallotti College strongly believes in democratic values and gives opportunity to students in supporting the co-curricular and extracurricular activities conducted in the college.

The activities which have students' representation in various academic and administrative areas are conducted by the respective bodies

Students Council:

- Consists of President, Vice-President, Secretary, Joint Secretary and Class Representatives of all the Classes.
- All the student office bearers and representatives are elected as per the guidelines issued by PRSU.
- The Students Union organizes many noteworthy events throughout the year in Cultural, Sports and

Academics.

- Supervised by Union Advisory Committee consisting of faculty members of the college headed by Professor in-charge of student union.
- The Principal of the college is the Patron of the Students' Union.

Cultural Committee:

- Constituted every year separately comprising students and faculty members for conducting various cultural activities.
- Organizes all cultural programmes like Freshers' Day, Teachers' Day and Annual Function along with various festival celebrations every year.
- Actively engages in planning of the programme, conduction and various extracurricular activities.

Anti-Ragging and Discipline Committee:

- Committee comprising some responsible students and faculty members of college is constituted for safeguarding new entrants.
- This helps to provide in developing friendly environment among seniors and juniors.

NCC

- The College has NCC Army wing for boys and girls (27CG Bn NCC)
- Students joining college in every academic session are provided with an opportunity to be part of this special wing.
- Apart from Weekly parade, CATC, TSC, RDC, Army attachment Camps and trainings are organized for the cadets.

Library Committee:

- The College has a sound library Committee comprising Librarian, team of faculty members and selected students from all departments.
- Students put forward the views and suggestions for inculcating reading habit and maximum use of Library resources.
- Conducts various literary activities to motivate the students in Library.

Charity Committee:

- Ensure to build up personality who can develop good relationships internally and externally.
- looking after the society and their well-being, along with training, development and contractual arrangements with any organization, if required.

News Letter and Magazine Committee:

- Students involve actively in the article writing for Newsletters and Magazine of the college.
- Most of the students aspire to participate and obtain certificates provided for their literary works.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	12	07	02	0

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Response:

Alumni Association:

- Alumni are the reflection of its past, representation of its present and a link to its future.
- Alumni are the brand-ambassadors of the institution they graduated from. St. Vincent Pallotti College has its Alumni Association registered under **Vidya Protsahan Sangh**.
- Our college is thrusting its focus on the following six recommendations after vigorous rounds of talks with our alumni to address the challenge of creating an effective alumni association:
- Conduct self-study to determine commitment in building an alumni association;

- Determine the organizational structure which will be beneficial to alumni as well as current students;
- Build a strategic plan with alumni association for the betterment of college;
- Develop a shared vision and mission statement; Develop more by-laws favoring the current students;
- Develop workable goals and objectives;
- Create a page on college web-site that will support alumni participation;
- Establish criteria for future administrative hiring of alumni services to include fund raising experiences, job opportunities etc.

Our Alumni association is rendering its useful services to our college in following ways –

Alumni Services:

- Our strong alumni association is one of the biggest benefactors of an institution that can contribute towards various developmental activities of the institution as they have donated water filters and many valuable books to college.
- Our alumni network of a college is one of the biggest sources of placement opportunities to the students. Alumni help our current students get placed at their respective organizations. We have MOUs with many leading organizations run by our Alumni.
- Our Alumni plays an active role in voluntary programs like mentoring students in their areas of expertise. They also play a significant role in contributing scholarships to deserving students.
- Our alumni is a huge talent pool whose guidance is beneficial to many students and other fellow-alumni in their respective areas of study.
- Our association provides historical information database and helps to make anniversary events more meaningful.
- Our alumni network enhances recruiting efforts and boost the college's image in the community by providing platform for Industrial visits and opportunities for Internship to current students.
- Our alumni group develops a sense of connectivity between current and former students and staff.
- Our alumni database is a great resource for advisory committees in the district as many of our alumni holds high posts in political and government offices.
- Our Alumni have commendable places in political arena as they help the college by arranging visits of Chief Minister, Education Minister etc. in our college putting us in a very prominent and leading educational front.
- The college students and the members of alumni exchange the industrial current developments, scope and prospects in frequent interactions of 'Alumni Talks' thereby the students obtain awareness and the direction towards their career prospects.
- The industrial Alumni are engaged with regard to the special occasions like College's Annual Day, Annual Sports Day to constant communication and co-ordination which paves the way for the development of the stakeholders of the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Response:

St. Vincent Pallotti College is a self-financed minority institution. It is established in the year 1995 and is administered by Vidya Protsahan Sangh, charitable society, under the article 30(1) of the constitution of India. The college caters to the Educational needs of everyone.

Our Vision

As per the vision statement of the institution the staff and the students are spiritually and educationally animated towards becoming integrated persons .i.e., apostles of love, peace and justice irrespective of their caste, creed, colour and ethnicity.

The motto of the college is “Go Forth to Serve”, and the logo is highly symbolic of its motto.

Our Mission

The mission of St. Vincent Pallotti College is to provide a socially conducive environment for harmonious growth of an individual, living joyfully aware of his/ her own specific individuality with an admiration for the differences in others. The student would be introduced to a multi-cultural milieu and assisted to academic success, personal growth, responsibilities to the societal needs, patriotism and a sense of global belonging. The students are introduced into a family of trust and love , with a lifelong appreciation of learning and awareness of the awesomeness of God’s providence.

Our Objectives

- To encourage holistic development of the students.
- To provide cultural and intellectual enrichment.
- To inculcate values in the students so that they render useful service to the society.
- To help them develop attitudes and skills required to mould them into successful
- Citizens.
- To instill in them excellence.
- To develop feeling of quality consciousness in their endeavors.
- To extend the opportunities of development for students by providing new courses/programs.
- To convince that learning is incomplete without serving local community.
- To create inclusive learning environment.
- To develop a feeling of global belongingness.
- To work for towards the evolution of a seamless society.
- To involve students towards the awareness of ecological balance of nature.

For fulfillment of the college mission, leadership strives to maintain an open, interactive, collaborative and federal system of governance. Stakeholders are actively encouraged to participate and voice their perspectives for effective decision making & policy formulation. The Director and Principal interact with staff and students at formal and informal level. The College council executes and implements all the policies finalised by Governing Body.

High quality teaching-learning through innovative methods is emphasized for excellent academic achievements of students. The College uses alumni network, interacts with industries, government and non-government organizations for training students in career planning, internships and placements. The staff and administration work zealously to comprehend and articulate rapid changes in the academic structure & functioning of the college. Excellence is also promoted by awards and scholarships to needy and meritorious students. The Management, Director, Principal, Vice Principal and Staff work in complete unison with each other, in tune with the vision and mission of the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Response:

- ST. Vincent Pallotti College encourages and motivates a culture of decentralization and participative management by involving staff members in a number of administrative roles.
- For the participative decentralization and governance, the Director and the Principal have appointed the Vice-Principal and Heads of the Departments and provide administrative as well as academic autonomy for the effective governance.
- Before the commencement of each academic year, various college committees are formed by IQAC under the guidance of the Principal.
- Important committees comprise of teachers and students as well.
- IQAC does the planning and evaluation for quality assurance in the college and organizes meetings periodically throughout the year.
- Faculty members participate in the management process as they are part of the College Council.
- Every committee has the freedom to prepare its plan and decide implementation strategies.
- The college committees are responsible for admission, time table, examination, welfare of students and organization of extension activities; prepare the working strategy for the effective functioning of the college.
- The committee meetings are held as and when required for the implementation and organization of certain activities.
- A report of activities is prepared by each committee at the end of every activity.
- There are 18 Staff Committees and all faculty members are involved in this.

To demonstrate decentralization and participative management, we have attached a **case study** on working of college committee.

IQAC members of the college decided to organize a two- day **National seminar cum workshop** which was forwarded to the Research committee of the college after getting it sanctioned from the college governing body. This seminar intended to provide some guidance on new challenges by inviting speakers that could share their thoughts and experiences and discuss the issues with seminar participants' .The speakers came from different backgrounds and presented before the audience, their different practical experiences, insights, and views, at organizational and national level. It gave a good impression and understanding of many perspectives. The objective of the seminar was to provide insight into the issues, to identify the contextual influences and to discuss the possible approaches for formulating and implementing policies.

The Research committee discussed and drew the plan of action under which themes and subthemes were decided, brochure was designed. It also had an interaction with UGC approved e-journal with good Impact factor for the publication of research papers. Research papers from different colleges and universities were invited and brochures were sent. Different action committees were organized to make the seminar a success. Papers on different subtopics were presented. Papers were proof-read for plagiarism and sent for publishing in the UGC approved journal by scrutiny committee. All the activities right from the beginning i.e. welcoming the guest, valedictory ceremony, printing of brochures, certificates, and its distribution were handled by different committees of the college. Feedback committee collected feedback from all the participants and students. The feedback confirmed that the seminar was well appreciated.

This event exemplifies effective leadership with decentralization and participative management.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Response

The extensive goals of Perspective Plan are associated with St Vincent Pallotti College which is committed to providing quality higher education and research, skill-oriented human resources and the plan is accordingly focused on these core themes. The perspective plan envisions the augmentation of infrastructure, corresponding with the anticipated increase in student intake and courses. Improving the academic and support facilities for the students is one of the measures recognized by the Perspective Plan. The college strives to go ahead with this perspective plan helping as a roadmap for student's achievement and college's growth and development.

Goals of Perspective Plan :

- To introduce a new undergraduate and postgraduate degree programs and research centre.
- To increase student intake capacity for existing courses and improve student enrolment
- To introduce Short Term, Value Added, and Skill-Based Courses.
- Improvement of infrastructure facilities like construction of more classrooms and laboratories, instrumentation facility, gymnasium in the campus.
- To establish a well-structured feedback system.
- Strengthening of Placement cell, arranging the placement drives and improvement of placement services.
- To strengthen research facilities and motivate faculties to involve in research, by undertaking Major and Minor research projects, publishing research papers in reputed and high quality journals.
- To apply for UGC grants for financial support.
- To take initiative for the development of an eco-friendly campus
- To establish functional MoUs, Collaborations, and Linkages with different industries, institutes for student training, on-the-job training, field trips, placements etc.
- To conduct extension activities with the help of a local community and other stakeholders.
- To organize National /International seminars on research and quality related themes
- To increase the participation of students in research through field projects, in-house projects, publishing research papers in seminars and conferences.
- To augment students support facilities.

Case study:

Keeping in view the vision and mission of the college and in the interest of students benefit, college administration & IQAC decided to introduce **new Courses of Bachelor of Physical Education (BPE) and P.G. diploma in Yoga and enhancement of the intake of the already existing PGDCA course** in the council meeting. The project was handed over to the respective committee who coordinated with Higher Education Dept. and consulted about the required procedure. The application was forwarded to Higher Education Dept. along with all the required documents in support of the application. It was applied on July 2017. A team from Higher Education Dept. inspected the college and proposal was approved. Second inspection for affiliation was conducted by the university team and affiliation was granted in Jan 2018. As a result two new programs - Bachelor of Physical Education and P.G. diploma in Yoga and enhancement of the intake capacity of PGDCA Course had been successfully implemented from July-2018.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Response

The college is named after St. Vincent Pallotti, a saint who was born in Rome in 1795. St. Vincent Pallotti established the Society of the Catholic Apostolate in the year 1835. This Society is commonly known as the Congregation of the Pallottine Fathers and Brothers. And its effort to extend service in various fields, the Society decided to render its support in the field of education too. Resultantly, Vidya Protsahan Sangha Charitable Christian Minority Society under the article 30(1) of the constitution of India was registered in 1974. Under this registered society, among other institutes, St. Vincent Pallotti College was set up as the first institution for higher education and the Director is the apex of the internal administration and is assisted by the Principal. The college is permanently affiliated to Pt. Ravishanker Shukla University, Raipur (C.G) and is governed by Vidya Protsahan Sangh. At society level, college is governed by the President and the Secretary. At the college level, the Director, Principal, Assistant Administrator, Vice Principal, Heads of the Departments, IQAC members and staff.

Administrative Setup:

- The administrative setup consists of the Director, Principal, Assistant Administrator, followed by the Vice-Principal, Head Clerk, Junior Clerks, Assistants. The organization of departments includes Head of Department, Assistant Professors, Librarian.
- The formal organizational structure of the library staff includes the Librarian, Library Assistant and book lifter.

Service Rules:

- For the service conditions and rules, the college follows the rules and regulation laid down by Pt. Ravishanker Shukla University, Raipur (C.G) and UGC, New Delhi.

Procedures for Recruitment:

- In the college the recruitment is carried out according to the norms of the University and UGC.

Procedures for Promotion:

- The promotion is allotted according to PT. Ravishanker Shukla University, Raipur (C.G) and UGC, New Delhi.

Grievance Redress Mechanism:

- The college has Women cell, Anti-ragging Committee, and Disciplinary Committee for timely redress of the student grievances.

Student's direct access to authorities:

- Students can also directly approach the Principal, the Vice Principal and Head of the Departments to put up their grievances.

Student's suggestion Box :

- The student can put their complaints in written form in the suggestion boxes kept at different locations in the campus. The boxes are opened periodically and the authorities take cognizance of the grievances and suggest appropriate measures.

Student Council :

- The grievances of students are received from the class representatives. Students can also approach through the members of the student council and appropriate measures are taken care of.

Open Discussion with employees:

- Primarily, the Principal, the Assistant Administrator and the Vice-principal resolve the grievances of employees through open discussions and interactions.

Placement Cell:

- Placement Cell helps and guides the students to seek job opportunities through placement drives conducted on and off the campus.

Alumni Association

- College has Alumni Association which actively contributes to better functioning of college with all its expertise and representation from different fields.

College Committees

- Different committees play an important role in execution of responsibilities and activities. Through the committees, the college seeks decentralization of power structure.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Response

The staff and the faculty are the most vital components of any organization. Their well-being, satisfaction and motivation propel any organization to its peak. The college offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture, research, intellectual development and efficiency.

Welfare schemes for teaching staff

- Employees have been provided with fees concession if their wards are taking admission in the college and the sister concern institutions.
- There is provision of gratuity as per government norms.
- Leave to teaching and non-teaching staff are given as per the guidelines of the Higher Education Department, CG.
- PF loans are sanctioned as per GOI rules.
- There are many types of leave for the college employees :

1. Study Leave: For Research work/FIP/FDP etc.
2. Duty Leave: For Participation in Seminars, Conferences and Workshops
3. Medical Leave: An employee can avail in case of sickness.
4. Maternity Leave: Maternity leaves are granted to teachers as per the government norms. Also to mothers adopting a child below the age of three months.

- As a support the faculty is free to use the ICT Infrastructure and take assistance of manpower as and when required.
- One additional increment is given to the Faculty member on qualifying UGC-NET or Ph.D.
- Gymnasium, Sports and Yoga facilities are available for the teaching and non-teaching staff.
- Preferential admission to the wards of employees in schools and colleges run by the same society.
- Cab facilities for Heads of the Department and senior faculties for official work.
- Gifts and mementoes during Teachers' Day celebrations.
- Family Get –together.

- Incentives are declared by the management for staff members in order to motivate their excellent performance.
- The Institute is having tie-up with NHMMI Hospital and Staff gets discount at the Hospital.
- Bank facility within college campus.
- There is facility of canteen for students as well as employees within the campus.
- Tea Club facility for the staff by Management.
- Registration fees for attending seminar is sanctioned by the college.
- Monetary loan facility to staff as and when required.
- Faculty recreation programs are organized by women cell committee

Welfare schemes for non-teaching staff

- Educational support to the children of the non teaching staff in all the institutions run by the society.
- Granting medical leave and maternity leave
- Travelling allowances for official work
- Gifts during Teachers' Day celebrations
- Family Get – together
- Uniform for housekeeping and supporting staff.
- The Institute is having tie-up with NHMMI Hospital and staff get discount at the hospital.
- Bank within college campus
- Canteen within Campus
- Tea Club facility
- Computer training is organized for the non teaching staff.
- Training programs for non-teaching staff is organized.
- Staff association committee organizes awareness programs regarding their health and hygiene.
- Library facility is also given to non-teaching staff.
- Non teaching staff are encouraged and supported for further education by the management.
- Recreation programs are organized by women cell committee for supporting staff.
- Employees get benefits under Employees State Insurance Corporation (ESIC).
- Monetary loan facility to non-teaching staff as and when required.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.9

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	02	0	0

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	02	02	00	00

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 5.27

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	02	00	00	04

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Response:

Performance Appraisal System for Teaching Staff

The performance of the Faculty is collected through a well-structured self appraisal form. The Self performance appraisal form of teaching staff has various parameters related to contribution in Academics, Co-curricular and Extra-curricular activities and in administration.

The institution evaluates the performance of the faculty based on teaching, research, participation in teamwork, arranging co-curricular and extracurricular activities and publication work. As mentioned in Organogram, Principal directly deals with Staff and the Vice – Principal with the Non – teaching Staff.

Regarding academic performance- innovative teaching–learning strategies, action research undertaken by teachers, mentorship of students in different projects and workshops are considered by the Principal. He also goes through their teaching diaries and gives necessary suggestions.

Academic Audit is conducted by IQAC of College. The Staff and committee members show academic plan, teaching diary, involvement in extra-curricular activities, research publications etc. The Academic Audit Report is sent to the Principal and necessary suggestions are submitted to the departments.

Regarding punctuality and regularity: Punctuality and regularity are the most integral practices of institution's rich work culture. Being an educational institution, we very well understand the importance of time and punctuality and everyone keenly follows the same. In case of preplanned leave, faculties need to adjust their work and submit it in advance. If, for unforeseen reasons, requirement of leave arises, there is a provision to send application to the Principal's mobile through SMS or e-mail.

Other attributes of assessment include- Commitment towards work, cooperation with administration and other colleagues, helpful attitude towards students, honesty, scholarly contribution like paper and book publication, etc.

Feedback from Students is taken on the individual teacher's performance. The collection of data, collating, analyzing and reporting is entrusted to the feedback committee members. The feedback received is used to identify areas of improvement, both academic and administrative. On the basis of the feedback, necessary initiatives are taken by the Principal and the Management for the quality enhancement of teaching learning process.

Student's suggestion box is another mechanism that is instrumental in collecting information about the level of satisfaction they get from the services provided by the staff. Their suggestions are also considered to decide the promotional issues.

The Performance Appraisal Reports provide good feedback to faculty and help in understanding the changing needs of students. There is a rational approach in appraisal system which helps to maintain open and harmonious atmosphere in the college. Good performance is always acknowledged.

Performance Appraisal System for non-teaching staff:

The feedbacks from the Heads of the Departments and Vice – Principal about the Non-Teaching Staff are received by the Principal. Punctuality and regularity is to be maintained as per the institution's norms. Office etiquette, prudence, politeness, presence of mind, handling a given critical situation and ability to carry out a task independently are some of the attributes taken for evaluation. Non teaching staff is always encouraged for their higher studies. They are rewarded for their performance and commitment.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Response:

Being a self financed college under a registered society called VidyaProtsahan Sangh, the governing body plans and manages its income and expenditure. It conducts regular yearly financial audit externally through Md. Arif & Co (C.A) who submit a detailed report to the Director for future planning and monitoring. Internally, financial audits are done by the higher officials of the Pallottian Father's organization / trust from other regions of their assigned province.

During the course of external Audit, all required steps are taken to regularize the accounts and to obtain confirmations for the credit balances, to collect documentary evidences in respect of payments, compliances of T.D.S., Statutory Formalities, and Reconciliation of Unit wise balances with the Control Accounts and Bank Reconciliations. The copy of the external audit report covering all matters related to

maintenance of accounts is preserved. So far there have been no major findings / objections. Minor errors or omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future.

Attached are the copies of some of Audit records of the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Response:

The college is permanently affiliated to Pt.RavishankarShukla university, Raipur (C.G). The college accounts department prepares an annual budget estimate in consultation with Departments, the Director and Governing body. For major expenses, approval from Governing body is taken after recommendation from Administrative Council Committees/Statutory Committees.

(I) Mobilization of funds

- The college is self financed institution under the registered society named Vidya Protshahan

Sangh.

- The Institution has been mobilizing funds from different sources under various heads like-

i) Fee in the form of maintenance from the immediate stakeholders, i.e. students

ii) sale of prospectus to the students

iii) Hostel fees.

(II) Allocation of Funds.

- The college functions and uses the resources by allocating to various heads namely-

a) General Fund

b) Provident Fund

c) Endowment Fund

d) Capital Fund

e) Social Welfare Fund

f) Scholarship fund

- Management allocates budget to create and upgrade the infrastructural facilities and for construction works. Corpus donations received from well-wishers are judiciously utilized for the same.

(III) Utilization of Funds

- The utilization of funds carried out in the different heads like-

i) Recurring Expenses, salary etc.

ii) Infrastructure expenses –Equipment, furniture, books and purchases of computers.

iii) Student Welfare-scholarship to the students of Merit, EWC, co-curricular activities.

For greenery of campus-Plantation, compost pit etc.

Apart from various utilization of funds, the institute has been investing in various portfolios like bank fixed deposits.

- Funds are utilized in fulfilling the college departmental requirements, staff salaries and infrastructural maintenance and development.
- The yearly requirements are given by each department to the management and are attended immediately. The requirement raised during the session is addressed through Asst. Administrator.
- An yearly budget is planned for the college by a financial committee of the board/trust of Pallottian Fathers. College expenses are sanctioned /met accordingly.
- The Director of the institution monitors entire financial permission and its appropriate utilization.
- Audit department of the parent institution monitors entire business of financial permissions and its appropriate utilization
- Recurring Expenses like Salary to staff, academic activities and payment of bank interest PF,ESIC, scholarship, CCTV and biometric are done through fees collection.
- Management allocates budget to create and upgrade the infrastructural facilities and for construction works. Corpus donations received from well wishers are judiciously utilized for the same.
- Seminars, Conferences and Faculty Development Program and other co-curricular activities are met by the allocated budget for research. The institute conducts the same regularly in accordance with the latest technology, innovations, research, changes and needs for the society.
- The institute utilizes policy of bio waste management effectively to maintain the compost pit, garden, medicinal plant corner, met through yearly planned budget.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Response

In the pursuance for quality assurance, quality up-gradation, assessment and accreditation and institutionalization the college has established the Internal Quality Assurance Cell on 16th January 2014. Since then IQAC has become instrumental in undertaking a number of quality improvement measures in the college.

- Preparation of Perspective/strategic plan
- Applied for permanent affiliation
- Applied for 12(b) under UGC after 2(f).
- The college has introduced few new programs like B.P.E, PGDY & B.A in the last five years.

- IQAC conducts meetings periodically.
- Timely submission of AQAR to NAAC.
- IQAC conducts Academic and Administrative Audit
- Collection and analysis of feedback from all the stakeholders.
- Preparation of Academic Calendar and formation of college committees.

Example 1-Interdisciplinary literary activities

There are **Interdisciplinary literary activities** organized in the college which involve the combining of two or more academic disciplines into one activity. Interdisciplinary richness can be ranked by weighing four variables:

- a. number of disciplines involved
- b. the distance between them,
- c. the novelty of any particular combination,
- d. their extent of integration.

Keeping in view the above said variables the IQAC Cell of the college plans interdisciplinary activities for students where teachers from different disciplines take classes of students which help students to draw knowledge from several other fields. The objective of this interdisciplinary literary activity is creating something by thinking across boundaries. Interdisciplinarity involves students and teachers in the goal of connecting and integrating several academic schools of thought, professions or technologies along with their specific perspectives in the pursuit of a common task. These also help the students to understand complex subjects by combining the perspectives of two or more fields. For proper execution of this activity the IQAC Cell of college proceeds in a planned manner where departmental timetable of classes and subjects are planned well in advance in the beginning of the session with proper consent of the Principal, Heads of various departments and concerned teachers. The schedule is executed with great ease and flexibility. By bridging fragmented disciplines; it might play a role in the defense of academic freedom.

Example 2-Teachers' Presentation

Teachers can develop specific skills to enhance their communication of ideas. As a teacher one needs to perform and become an enthusiastic, passionate person in the classroom. The teaching profession provides an enriching opportunity in various fields to prove natural endowment, interests and aspirations. Keeping the properties of teacher in mind and to keep enhancing the same the college arranges for teachers presentation by each teacher on topics of their choice. This practice was proposed by IQAC to enhance the skills of teachers and also it promotes the exchange of knowledge of teachers from different disciplines. For proper execution of this practice the research committee prepares a schedule where two teachers give presentation on every Saturday. After the presentation, open discussion on the topic is followed by the teachers. Finally Principal gives a feedback on the presentation of the teachers and suggests ideas to improve for the forthcoming sessions.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Response:

There are many Incremental improvements, initiated by IQAC, made for the subsequent five years regarding quality and post accreditation quality initiative after second cycle of NAAC.

EXAMPLE-1: Review of Teaching methods and structured feedback

A teaching method comprises the principles and methods used by teachers to enable student learning. For a particular teaching method to be appropriate and efficient it has to be in relation with the characteristic of the learner and the type of learning it is supposed to bring about. To encourage student centered learning many such methods are adopted in class .While planning for class the teacher makes sure that the methods are interesting and beat the monotony of the classroom which in turn increases the class involvement .These teaching methods not only increases the student's involvement but also increases their curiosity and creativity towards the subject. These methods are planned keeping in mind the individual differences of the class. To name a few there are:

- Chalk and Blackboard method
- ICT-enabled teaching-learning method.
- Use of web and different sites in teaching learning.
- Use of models and charts for effective lecture delivery.
- Distribution of class notes, glossary, and question banks by teachers.
- Group discussion amongst the students during the class.
- Micro-teaching and seminars by students related to curriculum.
- Proper and adequate instrumentation facility is given to the students for their practical classes.
- Need based programs, field/project works and educational visits are carried by the departments.
- Project work, dissertations are conducted for fulfillment of their degrees.
- Seminars and special talks by experts are also arranged
- Co-curricular and literary activities for knowledge enhancement.
- Well equipped and digitalized library.
- Departmental Library and Book Bank Facility is also available
- Peer group learning

- Learning stations
- Role play
- Active Learning Method(ALM)
- Story telling
- Movie making etc

To review the success of application of these methods, the students are given assignments also, a structured feedback is practiced which is a vital part of the teaching-learning process. The analysis of the effectiveness of teaching-learning is made through the feedback mechanism.

The students' feedback is taken for each faculty member. This helps the teachers to improve their teaching and professional careers. IQAC finds out the areas of improvements in teaching learning progress and the same is communicated to faculty members. Data gathered in the process is documented and the action taken report is shared with the concerned stakeholder

The collection and analysis of feedback from different stakeholders assist the institution to understand the need of society and what other stakeholders foresee from the college. Therefore IQAC has developed well-structured feedback systems. IQAC prepares and collects structured feedback on course curriculum, students and teachers. Each department analyzes the feedback, discusses in the departmental meetings and submits a consolidated report to IQAC which prepares an inclusive feedback report of the college and communicates to the concerned for further improvement and implementation.

Student learning outcomes and university result analysis is made for each semester at the department level and is discussed in meetings for further improvement and implementation. This helps in identifying the slow and advance learners.

EXAMPLE-2: Internal Assessment

Internal assessment is a suitable evaluation technique and tool. Also, they carry a fixed portion of marks for the assessment. Most noteworthy, it gives feedback to teachers so that they can improve their teaching. On the other hand, it gives students a chance to improve their external assessment grade by seeing internal assessment results. So that student can improve their learning.

Teachers test students after teaching the content. This cycle of teaching and testing is familiar to see what students have learned, to measure their ' understanding or the effective application of critical thinking skills, to evaluate student learning, skill, level, growth and academic achievements at the end of an instructional period, such as the end of a project, unit, course, semester, program or year.

- Internal assessment is set and marked by the college (i.e. teachers).
- Regular class test, Pre-university examinations, unit wise evaluation, regular assessment in practical classes, viva-voce, are done to keep track on the improvement of the students.
- Heads of the departments make the student well aware of the methods of internal assessment.
- Students are made aware of scheme of internal assessment and schedules well in advance.
- Departments strictly deal with the assessment of internal examination.
- For every subject, respective faculty prepares question bank that covers maximum number of questions from each unit, covering all the topics.
- Questions are framed in such a way that adheres to the standard of Pt. Ravishankar Shukla University, and also help the students to frame a skeleton of their subject paper. This type of

practice helps the students to be acquainted with the structure and scenario of actual university examination.

- Re- test is arranged for absentees during the test due to some genuine reasons.
- Remedial classes are arranged for the students with unsatisfactory performance.
- Community based projects are also assigned to make them sensitive towards their society.
- Students are also assessed on the basis of their participation in academic and non-academic activities.
- Mock viva-voce is done to keep track on the improvement of the students.
- Students get the marks and feedback regarding the assessment.
- The students 'performances are measured periodically in different context during the period of the course.
- Student's performance in weekly tests, monthly tests, behavior are taken into account besides assignments and project work while calculating the internal marks.

The students' academic progress is monitored regularly by adopting this strategy of internal assessment. Internal Continuous Assessment of 20 marks sent by college depends on performance of internal tests which is kept transparent. After conduction of every type of assessment, the students are counselled by their teachers.

The main advantage of internal assessment is students engage themselves in study throughout the year. They are more attentive in class. Also, it reduces the chances of anxiety.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Response:

The College is gender friendly since its inception. College believes in the equality of every individual irrespective of the gender.

Teachers take utmost care to safeguard the benefit of each student, especially for female candidates. College follows the reservation policy of University while nominating the members of student council.

a) Safety and Security :

- College has a women's cell for 'Gender Sensitization and Prevention of Sexual Harassment of Women in Workplace'. The objective of the cell is to construct a conducive and non hesitant atmosphere for female students.
- College follows zero tolerance towards sexual harassment.
- College organizes self defense program for girl students to teach self protection.
- Number of female teachers and female assisting staff is high in the college.
- CCTVs are installed at important locations to monitor security and safety of students and staff.
- Security personnel are posted all around the campus (including Hostels) round the clock to ensure the safety and security of students.
- College has a well maintained women's hostel for 90 girls inside the campus.
- Every Department has a grievance cell, which solves the issues of students.

b) Counselling:

- Regular counseling is provided by the guidance and counseling cell in the campus.
- College deputed selected and trained staff to reach out to students.
- Awareness programmes are conducted periodically by various departments and the cadets of National Cadet Corp to empower women.
- The social and personal issues and challenges faced by the students are addressed and resolved by the head of the department.
- Other personal problems of students are shared and addressed by Alter Parent System. It is a practice where teachers become alter parent to the students that ensures a bonding between them.
- Mandatory Courses such as Value Education which includes Gender Education for B.Ed. students address issues such as women's safety and challenges faced by women.

c) Common Room:

- An independent room with facilities of washroom, restroom, reading material with adequate tables and chairs, has been arranged.

d) Day care centre for young children

- Although the college management does not have any day care centre but it is very considerate for the care of teacher's wards as they are welcomed and are allowed to remain with their parents as and when required.
- Garden and open area of the college campus remains available for the young children.

e) Any other relevant information

- The women cell orientation programme includes the introduction of different events like self defence programme, women's day celebration, 'love your body' a health awareness programme, seminar and fun fair etc.
- The college has facilitated a sanitary vending machine in the girls refresh room to ensure the health and hygiene of female students.
- A Fun Fair is organized every year with the aim of honing the culinary, creative and entrepreneurship skills of the students. One of the objectives of the event was to help the under privileged girl student through fund raising.

File Description	Document
Link for annual gender sensitization action plan	View Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Response:

Solid waste management

- The college considers the solid waste in biodegradable and non bio-degradable categories. The tree droppings, paper disposables and used papers constitute the major portion of the solid waste.
- Separate dustbin is placed for bio-degradable and plastic waste.
- Wooden scraps found on campus are reused in mending damaged furniture.
- As the college follows the plastic free culture, it consistently works upon minimizing the use of plastic in the campus.
- The canteen also has been maintained with minimum plastic usage.
- Single- sided used papers are reused for writing and printing purpose.
- Paper waste is sold to vendors for recycling at regular intervals.
- Plastic Waste is disposed to the garbage carriers of the Municipal Corporation.
- The college NCC and the cleanliness committees keep a keen note of maintenance of cleanliness after college events.
- The Municipal Corporation of the city takes away the Non-Bio-Degradable waste in regular basis. College Pays them monthly for this facility.

Liquid waste management

- College has a well maintained system of liquid waste management.
- The impure waste water from RO system is used for cleaning and watering the plants.
- The drainage system is underground, and there is no open sewage or sewerage system on campus.
- The assisting staff has been trained for reuse of water in all possible ways.

- The over head tank contains a sensor based water conservation system that helps guarding the wastage of water.

Biomedical waste management

- College does not run any course that would generate biomedical waste. Therefore, the management of biomedical waste is not needed in our institution.

E-waste management

The E- waste generated in the college constitutes the outdated computer systems, software drives, hardware items and similar electronic equipments. The E-waste from labs are properly managed. The E-waste is re-used, donated or sold to respective areas as per the requirements. One of the old air conditioner is donated

to a needy fourth class employee.

Waste recycling system

- The institution has three vermin compost pit units of the size 4 x 4 feet. All the bio degradable horticulture waste like the tree droppings (dry leaves), Tiffin waste of the staff members and the students, waste from the canteen kitchen etc. is disposed and in turn this provides organic manure to our gardening unit that increases the fertility of the soil. All the fourth class employees have been trained to operate the compost pit.
- The vermi compost produced in the institution is also supplied to the sister branches of the institution.

Hazardous chemicals and radioactive waste management

- The college does not run any course that would generate such chemical waste.
- The College management, knowing the hazardous effects of the radiation emitted by the telecom towers, is cautious that any telecom company should not mount their tower in the range of 500 meter of the college.
- The college also has identified radiation absorbing indoor plants and placed them in the radiation prone areas of the college like computer labs and offices.

File Description	Document
Any other relevant information	View Document
Link for Geotagged photographs of the facilities	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of

reading material, screen reading

Response: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

RESPONSE

The Institution has 'Go Forth to Serve' as its mission statement. The college indeed keeps its faith in humanity and serves for humanity. The efforts towards providing inclusive environment created by St. Vincent Pallotti College can broadly classified into three categories:

1. Institutional Scholarship

The institution has a vision to achieve a holistic development of its students with inculcation of a cohesive atmosphere. We believe that each student has right to get quality education irrespective of their cultural, regional, linguistic or socioeconomic backgrounds. For this, apart from the government scholarships, the college also manages to give scholarships in five different categories. Those are-

- University Merit position holder/ More than 70% marks
- Christian students with minimum 60% marks
- Economically weak students/Students whose father is not alive with minimum 55% marks
- Extraordinary performance in co-curricular areas and minimum 60% marks
- Special scholarship by Alumni for economically weak category and extraordinary performance in academic or co-curricular areas.

2. Provision of Minority Admission: The education department (B.Ed. Students) of the college has a distinct minority quota for admission according to which college takes 50% of its admissions from SCERT counselling and remaining 50% of the seats are filled with the Christian minority students. The college maintains utmost clarity and transparency in giving admission under minority quota.

3. Bringing Cultural, Regional and Linguistic Harmony through Activities: In the functional area, the college manages to maintain harmony and inclusiveness. We celebrate almost all religious festivals in the

college campus. Teachers and students come together and share the joy and festivity of every occasion.

College celebrates 'Hindi Diwas' every year to promote Hindi language, as it is the representative of the ancient heritage of Indian subcontinent. A number of activities are conducted to establish the importance of Hindi language among young generation. Ours is the first English medium college of the region. Maintaining an English friendly teaching learning atmosphere has been the priority of this institution, yet all of our teachers maintain a bilingual teaching learning method as the students admitted in all the streams fall under both Hindi and English medium backgrounds. The Library also contains a justified proportion of Hindi and English medium books, so that no student faces barrier of any language as medium of instruction.

All activities of the college including the annual function of the college also serve as a platform for bringing cohesiveness in the social atmosphere of the college. Generally the program displays all the diverse cultural aspects of our country.

The college persistently conducts various competitions for students to promote inclusiveness. The cultural committee of the college aims to plan and conduct activities that touch various diverse backgrounds of the students. This encourages students to explore the multicultural nature of the country. Few of the examples are Art and Craft Competition, Friendship Day Celebration, Mehendi and Fireless Cooking Competition, Talent Show, Christmas Celebration, Garba Celebration, Diwali Celebration etc.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

RESPONSE

The institution organizes a number of activities to inculcate values for being responsible citizens as reflected in the constitution of India. Few of them are as follows:

Independence Day & Republic Day: Every year, we celebrate these days with great enthusiasm and pride. The celebration consist of a number of patriotic programs as elocution, dance, song and other cultural presentations.

NCC of the college plays a major role in the conduction of the event. One of our NCC cadets, Gurdeep Kaur Garcha was selected for Republic Day Parade in New Delhi and for Youth Exchange Program.

Vriksha Mitra Diwas: College celebrates 'Vriksha Mitra Diwas' in the campus under the shade of green lush trees, to infuse the love for nature among the students and to make them realize the need of green and healthy earth. All the members of the college fraternity and students tie 'Raksha Sutra' to the trees and take a pledge to save them with a heart full of gratitude towards them.

World Heart Day is celebrated on 28th September every year. The students and staff of St. Vincent Pallotti College actively participate in a Walkathon which is organized by Narayana Health Hospital. The objective behind organizing this rally every year is to spread awareness about Heart Diseases and keep fit.

A Talk on Road Safety organized in our college every year with the aim, to provide road safety information, for road users to encourage safer road user behaviour among current and prospective road users and reduce the number of people killed and injured on our roads every year.

Blood Donation Camp is service to mankind. By donating blood one can help a needy and save a precious life. College organizes Blood donation campaign in and outside the campus at regular intervals. This activity ensures that our students remain vigilant and socially active to serve the humanity.

Swachh Bharat Abhiyaan: College has organized a number of activities to contribute in Swachh Bharat Abhiyaan. Cadets of College NCC also work consistently for creating awareness for maintaining cleanliness in the surrounding areas.

Painting Competition: College organizes poster making competition on various themes to create social awareness. Students come up with variety of reflections on the concurrent issues and exhibit their views on the same. College students also participate in the 'Wall Painting Competition' organized by social agencies of the town. This serves as a perfect platform for expression of their hidden feelings and emotions on national and international issues.

Village Camp: The B. Ed. Department of College organizes village camp every year to develop a sense of social belongingness. Activities as 'Prabhat Feri', 'Awareness of Cleanliness and Hygiene in female students', 'Social awareness for cleanliness', 'Art classes' and 'Cultural performances' are planned and executed.

Maintenance of the Garden constructed by City Municipality Corporation : The College shoulders the responsibility of maintaining the front garden area in association with the Municipal Corporation.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

RESPONSE

The Institution strongly believes that the key to change lies in the hands of the young minds of the country. Harmony, Secularism and National Pride are the top most values that are needed to be inculcated in this generation. The College puts maximum effort to sow the thoughts of Great Indian Personalities into the young minds so that they become a unit of National and Social transformation. The detailed description is as follows-

- **International Day of Yoga:** -The International Yoga Day is celebrated with great affection and keenness in our College on 21st June of every year. Students and Teachers perform Yogasana and discuss the positive effects of Yoga in one's life. The whole program is conducted by Department of Yoga and Sports.
- **Kargil Vijay Divas:-**The NCC unit of the college organizes the Kargil Vijay Diwas on 26th July of every year. A number of activities are conducted in the leadership of the Principal of the College. The celebration includes presentation of the videos, power point presentations and speech about the memorable day.
- **Teachers' day-** The Birth Anniversary of Dr. Sarvapalli Radhakrishnan is celebrated on 5th September in the college with great enthusiasm. Students plan a number of events as cultural programs, games and speeches to display their affection and gratitude towards teachers.
- **Independence Day** (15th august) is celebrated in the College campus with patriotic mood. Students participate in various programs withholding the love for the nation.
- **Gandhi Jayanti** (2nd October) : Gandhi Jayanti is celebrated in a multi dimensional manner. College conducts cleanliness drives, essay writing competitions, drawing competitions. The college NCC takes special initiatives to make these programs successful.
- **Children's Day** (14th November) The College has a 'Special Days Celebration committee' to

celebrate these days. 14 November is the day of fun for students. We organize Antakshri and fun games for our students.

- **Republic Day**(26th January) is celebrated with involvement of the students. Students participate in cultural activities and commemorate the contribution of our patrons.
- **International Women's Day** (8th March) - The female staff and the students celebrate this day with joy and elation. They conduct various activities and games and celebrate this day.
- **NCC Day** (Forth Week of November) - The NCC unit of the College celebrates NCC day every year. Many social activities like social awareness rally, charity, blood donation, patriotic slogan competition, etc are organized by NCC unit.
- **Hindi Diwas** (14 September)- The celebration of Hindi Diwas is arranged by the special days committee. The members of the committee plan an entertaining yet message giving program with the cooperation of the students. The objective is to make our youth aware of the significance of our national language.
- **Khel Diwas**(29 August)- Sports Department of our college organises various sports and games for students.

These activities are organized by staff and students of the College by initiating many of the below mentioned events-

- Organizing lectures and meetings.
- Conduction of related Activities and cultural programs
- Conduct extension programs
- Conduction of Drives and competitions

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Response

7.2.1.1 Title of the practice:

Institutional Scholarship

7.2.1.2 Objectives of the Practice

1. To adopt value based motivational system for students.
2. To help students in growing their potential in Academic and Non Academic dimensions.
3. To make Education easier to access.
4. To promote the aspiration of bringing position in University merit list.
5. To support the students who need financial support for studies.
6. To protect the educational interests of Christian Minority students.
7. To promote Christian minority students towards higher studies.
8. To acknowledge the achievements of State, National and International level participants from the College and to motivate them.
9. To build a strong bond between the existing students and the alumni of the institution and to ensure the contributions of alumni for development of the institution.
10. The scholarship gives a boost to the Resume of the students.

7.2.1.3 The context

St. Vincent Pallotti College views its Mission in reaching out to the most under privileged strata of the society. Many of the College students are benefitted through government scholarship given in different categories as –

- Chhattisgarh Post Metric Scholarship for SC, ST and OBC
- Central Sector Scheme of Scholarship for College and University students
- Post Matriculate Scholarship Schemes – Minorities CS
- E- Kalyan Post Matric (outside state) Scholarship- Jharkhand

A scholarship can give a pat on the back to the students. When a student is recognized for his accomplishments it gives him the confidence to pursue other goals. It is very important for students to recognize their own potential early in their academic career so that they foster its growth.

Though our students receive scholarship from government, still we find it insufficient as many of our students are in need of the financial support and seek motivation in order to perform in fullest possibilities. So, our institution has recognised five different categories in which we identify students from each department and give scholarships to them.

7.2.1.4 The Practice

The scholarship by the College is in Five categories. They are as follows:

1. Merit: The Merit-Based Scholarship indicates that the students with outstanding performance in academics has been recognised and felicitated by the institution. This motivates the student to challenge himself to reach higher goals in his own life.
2. Economically Weak Class: Economic condition should not hinder the educational growth of any student. Keeping this in view, our institution identifies economically weak students and encourages in their studies by providing scholarships.

3. Christian Minority: Being a Minority Institution, the College always guards the benefits of Christian Minorities. The Christian students who fulfill the norms are encouraged by providing monetary support.

4. Co-Curricular Activities: Every year we have a big number of students who represent our Institution in State and National platforms. The College recognizes these students and acknowledges their contribution with a scholarship.

5. Scholarship by Alumni: The Alumni of the College are one of the pillars of the institution. Among various contributions, alumni also source for rewarding scholarship for deserving students.

Table showing the eligibility of institutional scholarship:

Name of the Category	Amount	Maximum Number of candidates	Eligibility
Merit	3000-5000	10	<ul style="list-style-type: none"> University Merit list holders or students with more than 70% marks in exams conducted by Pt. Ravishankar Shukla University. Minimum 75% attendance in previous year.
Economically Weak Class	3000-5000	10	<ul style="list-style-type: none"> Candidates whose father is not alive. Who holds no property or any commercial business. Candidate should have scored minimum 55% marks in aggregate in previous exam. All Relevant documents must be produced. Minimum 75% attendance in previous year.
Christians	3000-5000	10	<ul style="list-style-type: none"> Christian students with minimum 60% marks in aggregate in the previous exam. Minimum 75% attendance in previous year.
Co-curricular Activities	3000-5000	10	<ul style="list-style-type: none"> The Candidate must have represented at the National / State level in any game / sports event / RD camp / National level cultural event/ National level Social Service activity. Must have scored minimum of 60% marks in aggregate in the previous exam. Minimum 55% attendance in previous year.
Scholarship by Alumni	5000	4	<ul style="list-style-type: none"> For candidates who are economically weak and have active participation in academic / co-curricular activities.

7.2.1.5 Evidence of Success

Number of benefices indicates the success of the practice:

Year/Session	Number of students benefitted	Total amount of Scholarship given
2018-19	59	176000
2017-18	53	156500
2016-17	27	118000
2015-16	8	27800
2014-15	5	22900

7.2.1.6 Problems encountered and resources required:

1. The major resource for the above practice is the College Management.
2. The College Council brought the proposal of up-gradation of the Institutional Scholarship and put it in front of Director that was in turn taken to the College Governing body.
3. The Alumni of the College function as the Second Major Resource for the funding of the scholarship.

Best Practice 2:

7.2.2.1 Title of the practice:

Teachers' Presentation

7.2.2.2 Objectives of the Practice

1. To cultivate an atmosphere of sharing of knowledge among the Teachers.
2. To motivate them to update themselves endlessly that in turn leads to modernize the knowledge of the students.
3. To enhance the presentation skills.
4. To bring cohesiveness among the staff members.
5. To come up with some unique and new concepts so that it will be helpful to teachers of other streams.
6. To have plenty of interaction among all faculties and also to learn to give a lots of thought to their audio visual aids.
7. To facilitate learning and development among all.

7.2.2.3 The context

St. Vincent Pallotti College has a number of departments having skilled and experienced faculties. The progressive culture of the college demands a continuous updation of information in various fields. To fulfil these requirements, college operates a unique approach to benefit the teachers and the students. It is known as '**Teachers' Presentation**'. In this activity, teachers present topics of their interest. This methodology helps in developing some new insights into different commercial, technical, social, moral and cultural issues. The topic ranges from a vast variety for example: topics like Perception to Communication barrier, Effectiveness of Yoga to Defence Mechanism, Green Computing and many more.

7.2.2.4 The Practice

St. Vincent Pallotti College has a regular practice of conducting teachers' presentation session since

many years. The conduction of teacher's presentation has been one of the best practices of the college and this practice has brought amazing results.

The concept of teachers' presentation was introduced because such presentations allow the educator, to let out their creativity through each relevant slide. Teachers must have impeccable presentation skills for piquing the interest of the audience, and this is why, more than ever, teachers from various departments present their topics from their streams and in the end of the session there are discussions on the same. The college devotes exclusively 2 hours weekly for these sessions. The research cell of the college regulates the mechanism of 'Teacher's Presentation'. In this practice two teachers present their topic with power point presentation or some audio-visual display. The committee prepares the schedule of the presentations.

To strengthen presentation skills, focus lies on improving skills in these three areas:

- Verbal and Non-Verbal Communication.
- Effective Use of the Chalkboard and Visual-Aids
- Effective Design and Meaningful Organization of Contents

The success of a teaching session is dependent on multiple factors, including adequate instructor's preparation, the balance of learners' needs with educational goals, active participant learning led by a skilled facilitator, and appropriate assessment of the session's educational outcomes.

Faculties from education department give presentation on teaching methodology which is also useful for other stream teachers to develop new pedagogy and teaching methods.

The staff members of Computer Science department present the topics of latest technological developments. The topics like 'Green Computing', 'Blue Balloon' 'How to Speed-up the Computer System' and 'Li-Fi Technology' brought awareness about the newer technological inventions and helped the staff members to upgrade their technical skills.

The Commerce and Management Department of the College delivered their presentation on the commercial platforms. Few of the Examples are : 'Introduction to GST - TDS', 'Business Model by Patanjali' '7-R Theory' etc. Some more interesting topics are 'Emotional Maturity', 'Red Hat' 'Change Management' which target the positive growth of the personality and coping-up mechanism.

The Presentation given by the Sports Officer is focused on the 'Effects of Yoga' in which he demonstrated the Yogasnas and their benefit for physical and Emotional Balance of an individual. The subject teacher of English Language explained the technicalities of using English Language. The topic as 'Literature :An informal Psychological Counsellor for Personality Enhancement' sheds light upon development of reading skills along with development of Personality. The Librarian of the College explained the 'Bibliography', in which she explained the way of preparation of Bibliography. Another topic was about 'Inflibnet N-List Program' that helped the staff members to understand the different categories available in Inflibnet as for example E- Books, E-Journals, E- Pathshala etc. Teachers also learn to subscribe and create a login ID and operate the Inflibnet N-List program for the benefit of teachers and students. Few more topics are

'Perception to Communication barrier', 'Effectiveness of Yoga and Defence Mechanism', 'Tendency of

Absenteeism among students’, ‘Organizational conflict’, ‘Barriers in Communication and how to overcome it’, etc.

7.2.2.5 Evidence of Success

The teacher’s presentation sessions were highly effective. Many new ideas and concepts were introduced and presented in such a way that the entire faculty got engrossed. After the session, Brainstorming session also followed some times on particular topics and healthy discussions held to come to a conclusion.

7.2.2.6 Problems encountered and resources required:

As all things have their pros and cons therefore teachers' presentation session also encounter some problems. These problems were not major ones and got resolved immediately. Some problems that were encountered are:

- Time constraint: many times the topics were interesting and audience wanted to listen but due to the time limit the presentations were cut down short.
- Sometimes the subject and area chosen were not explained properly and audience couldn't relate to it.
- Faculties gave theoretical presentations and it was just reading from the slides which made the entire purpose of teacher's presentation in a haywire.
- Various other important and unavoidable activities of the colleges sometimes hampered the scheduling of the sessions.
- Some presentations were lengthy and hence the faculty could not pay attention.

In order to overcome the problems faced, faculty members were given feedback by the Research Committee/Principal and suggest measures for improvements.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

“Association with the Community”- as an area distinctive to its priority and thrust of the college

The mission of St. Vincent Pallotti College is to provide a socially conducive environment for harmonious growth of an individual, living joyfully aware of his/her own specific individuality with an admiration for

the differences in others. The students are introduced to a multi cultural milieu and assisted to academic success, personal growth, responsibilities to the societal needs, patriotism and sense of global belongingness.

The college identifies itself as an inseparable part of the community and society. To accomplish its vision the college maintains constant relations with various parts of the community. The college functions in a number of capacities under the umbrella term “Association with the Community”. The details of areas are as follows-

- **Association with the Nagar Nigam (Municipal Corporation and Smart city):-**

The college maintains very cordial relationship with the local administrative authority. The association can be seen in form of conduction of a number of programme for the students as ‘Traffic awareness program’, ‘Mor Raipur’. The corporation of Raipur city has also installed an Open Gym in the college campus. It has created a remarkable awareness towards the health and fitness among staff and the students. The beautification of the surrounding area of the college is another dimension of this association. College has put an incomparable effort and a series of procedures with Nagar Nigam to develop a beautiful garden in front of the college. The surrounding has now become fine looking and clean.

- **Association with Green Army:**

With sense of environmental awareness, college keeps on maintaining a green and clean atmosphere in the college campus. To strengthen this area, the college has signed an MOU with the NGO named ‘Green Army’. Green army is a venture in the state who works for plantation and maintaining the greenery in the city. Apart from this the same NGO has two more branches to save and preserve water and the soil. These are named as Blue Army and White army. White army specifically works to create awareness about the hazardous effects of Plastic on the environment.

- **Charity and Extension Programme:-**

As per the vision and mission of the College, we want to develop students as sensitive and compassionate human beings. To fulfill this aspect, the charity and extension cell of the college works for association of the college with different units of the society. The examples are as follows-

1. Blood Donation Camp

College organizes blood donation camp in association with City Blood Bank. The Teachers and Students participate in the camp as organizers as well as donors.

2. Visit to Blind School

The Students of St. Vincent Pallotti College visit the Blind school of the city as an extension activity. The interaction of our students with the blind school children gives a humanitarian outlook to student’s personality.

3. World Heart Day in association with MMI Narayana Hospital

The College has a cordial association with MMI Narayana Hospital. The Hospital arranges programs for

creation of awareness about the heart disease. Also it arranges a Walkathon on World Heart Day. College is a persistent participant of these activities.

4. Swachh Bharat Abhiyaan and Plantation Drive

The Government of India has launched series of activities for celebrating the 150th birth anniversary of Mahatma Gandhi. In this series, the college also puts its full cooperation. The Celebration of Special Days Committee of the college keeps a keen note of execution of such activities. A number of activities as cleanliness drives in and outside the college campus, plantation drives, association with Green Army, competitions to create environmental awareness etc. have been conducted as per the schedule.

- **Association with Industries and the Schools:-**

The college is linked with a number of industries and the schools. The stakeholders in form of industries and schools provide a valuable internship opportunity to our students.

- **Association with Aakansha School for Mentally Handicapped Children & B. Ed. College of special education:-**

The College keeps coordination with Aakansha School for Mentally Handicapped Children. The college students go there to learn the skills to handle special children. The Aakansha School also runs a B.Ed. College for Mentally Handicapped Children. The faculty of education department of our college visits the B. Ed. College of special education as guest lecturers.

- **Association with a neighboring Government School (Khapra Bhatti School):-**

Students of St. Vincent Pallotti College consistently visit Khapra Bhatti School in regular intervals and conduct different activities for school students. With the initiative taken by College students, set of shoes and socks were gifted to a number of school students. Yoga Classes, Spoken English Classes, Skill Training Classes, Cleanliness drives training of cultural activities etc are conducted by college students.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

Additional Information

St. Vincent Pallotti College functions by Vidya Prothsahan Sangh which was registered in 1974. It's the first english medium college of the city and established in the year 1995. Since then it carries its motto 'Go Forth to Serve'. It's a self financing minority institution believes in service to mankind. With its noble vision, the institution always tries to instill human values amongst its students.

The college is popularly recognized in the state for its qualitative education system, very cordial student teacher relationship, discipline and attractive campus. The college is affiliated to Pt. Ravishankar Shukla University. The result of the college is always consistent and the pass percentage is always satisfactory. The management follows very transparent system in selection of the teachers. All the teaching staff is well qualified. The management follows the guidelines of the University, Higher Education Department and UGC in selection of teachers. Teachers are always motivated to upgrade their qualification and also to undertake research work.

St. Vincent Pallotti College aims at all round development of the students. At the same time, several attempts are made to draw out their inner hidden talents. College conducts several literary and cultural activities throughout the year and students are motivated to participate in it. Many of our students brought laurels to the college by their participation in Youth Festivals, Inter College activities, University level and National level sports activities. In order to support students who are interested in digital field, movie making competitions, techno workshops etc. are organized.

St. Vincent Pallotti College is keen in maintaining community engagement. Green Army is an organization which works hard to maintain the greenery in the city. It also puts its efforts to establish plastic free society. Our College is active member of Green Army. Principal of our college is nominated as chairman of college committee and member of Governing Body to promote activities in this direction. College functions in collaboration with Municipal Corporation of Raipur, to develop its neighborhood. With this collaboration, an open gym in the college premises and one children's park in the neighborhood area could be materialized.

Concluding Remarks :

Conclusion

The College Management & Staff are determined to move forward with qualitative efforts and contribute their own share for the development of the society. In spite of witnessing successful moments, there are few challenges that are to be addressed. The management and staff aspire to begin few more new programs. College management already initiated in this regard and putting efforts to commence few more new programs. The Management would like to initiate post graduate course in education. The research initiatives are to be strengthened in the near future with more and more publications in national and international reputed journals. Another important challenge is to strengthen the placement of our students. We are eagerly waiting for the University initiation to start CBCS in the affiliating colleges. So feet grounded strong, the college is ready miles to go in its journey of quality.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>7</td> <td>7</td> <td>7</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>5</td> <td>5</td> <td>5</td> <td>4</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	7	7	7	7	6	2018-19	2017-18	2016-17	2015-16	2014-15	5	5	5	5	4
2018-19	2017-18	2016-17	2015-16	2014-15																	
7	7	7	7	6																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
5	5	5	5	4																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>396</td> <td>311</td> <td>305</td> <td>225</td> <td>282</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>96</td> <td>113</td> <td>107</td> <td>97</td> <td>82</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	396	311	305	225	282	2018-19	2017-18	2016-17	2015-16	2014-15	96	113	107	97	82
2018-19	2017-18	2016-17	2015-16	2014-15																	
396	311	305	225	282																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
96	113	107	97	82																	
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 397 Answer after DVV Verification: 150</p> <p>Remark : DVV has made the changes as per pro-rata basis of provided internship certificate from organisation by HEI.</p>																				
3.2.2	<p>Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years</p> <p>3.2.2.1. Total number of workshops/seminars conducted on Research Methodology,</p>																				

Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
03	04	02	04	04

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	02	01	01	02

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
24	30	25	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
10	7	5	0	0

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
05	01	09	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	00	00

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
04	03	03	03	04

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

3.4.3.1. Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
05	02	03	04	05

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	01	02	02

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
746	507	348	367	321

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
315	362	259	335	279

3.5.2	<p>Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years</p> <p>3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>04</td> <td>03</td> <td>03</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>3</td> <td>2</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	04	04	03	03	02	2018-19	2017-18	2016-17	2015-16	2014-15	04	3	2	1	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
04	04	03	03	02																	
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04	3	2	1	0																	
4.1.4	<p>Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)</p> <p>4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1014 1046 1149"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>9.56</td> <td>9.81</td> <td>2.26</td> <td>1.52</td> <td>6.81</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1227 1046 1361"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>7.68</td> <td>9.22</td> <td>1.63</td> <td>1.27</td> <td>5.74</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per addition of fixed assets excluding library books in Schedule of fixed assets duly signed by CA.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	9.56	9.81	2.26	1.52	6.81	2018-19	2017-18	2016-17	2015-16	2014-15	7.68	9.22	1.63	1.27	5.74
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4.2.3	<p>Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)</p> <p>4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1760 1046 1895"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>193380</td> <td>070191</td> <td>075642</td> <td>037948</td> <td>107070</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1973 1046 2085"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	193380	070191	075642	037948	107070	2018-19	2017-18	2016-17	2015-16	2014-15					
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2018-19	2017-18	2016-17	2015-16	2014-15																	

1.87	0.59	0.63	0.25	1.07
------	------	------	------	------

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
50.36	51.83	38.67	23.95	32.08

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2.05	6.55	11.38	4.46	5.87

5.1.1 **Average percentage of students benefitted by scholarships and freships provided by the Government during last five years**

5.1.1.1. **Number of students benefitted by scholarships and freships provided by the Government year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
158	110	72	31	80

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
142	103	65	31	80

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
797	776	697	466	450

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

150	250	182	243	120
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Remark : DVV has made the changes as per report provided by HEI.

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
59	47	20	20	26

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
26	30	18	15	16

Remark : DVV has made the changes as per pro-rata basis of provided Id card and signed offer letter by HEI.

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
16	11	09	02	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
15	11	09	01	00

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
25	18	15	05	13

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
12	12	07	02	0

6.3.2 **Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
06	00	02	00	06

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	02	0	0

Remark : Provided certificates has not considered. DVV has only considered receipt.

7.1.2 **The Institution has facilities for alternate sources of energy and energy conservation measures**

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has select C. 2 of the above as per provided photos and bills of Solar energy and Use of LED bulbs by HEI.

7.1.4 **Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

	<p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: D.1 of the above Remark : DVV has select D.1 of the above as per bills of Construction of tanks and bunds provided by HEI.</p>
7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : Any 4 or All of the above Answer After DVV Verification: B. 3 of the above Remark : DVV has select B. 3 of the above as per provided circular of SI. No. 1 and 4 and photos of Si. No. 3 by HEI.</p>
7.1.6	<p>Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above Remark : DVV has made the changes as per provided report of audits on environment and energy regularly by HEI.</p>

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations