

## Rules and Regulations

1. The presence of the parents/guardians is must at time of admission in the hostel.
2. Every student is requested to have a local guardian who should be introduced to the warden at the time of admission. Local guardian should produce a waiver duly signed by parents within a month.
3. Both girls and boys are strictly prohibited from entering into each other's rooms. Outsiders are not allowed to enter the rooms of the hostellers.
4. Discipline, cleanliness and order should prevail in the hostel. Cleanliness of the room is the responsibility of the inmates.
5. If an inmate is sick, she/ he is expected to inform the warden so that his /her local guardian can be contacted when necessary.
6. When an inmate is on leave she is expected to report on due date without fail.
7. Caution money is none refundable.
8. Serious Violation of the prescribed norms of the hostel, the administrator can terminate his / her stay even without prior notice or warning.
9. The management is not responsible for the loss of money or any other valuables belonging to an inmate. Inmates are advised not to keep valuables and costly goods. However if any valuables /money etc. is missing the management has the right to investigate the same.
10. Damage to the hostel property shall be compensated by the inmates and he/she will forfeit the caution money.
11. Nailing or pasting on the wall is strictly prohibited.
12. No substances like drugs, alcoholic beverages, smoking etc. are allowed at all times. In case someone is found in possession of such substance, the management has the right to terminate the concerned hosteller from the hostel.
13. The official language of the hostel is English / Hindi
14. Damage to bulbs in any room has to be replaced by the student staying in that room.
15. All the rooms will be cleaned by respective inmates regularly. The necessary cleaning

products should be bought by the inmates themselves.

However, once in every 10 days all the rooms and bathrooms will be cleaned by the girl under the supervision of hostel warden.

1. Inmates are expected to have their own utensils, cutleries, buckets tumblers, plates, Bedding, lock etc
2. No washing in bathrooms
3. No cooking in rooms
4. It is strictly prohibited to throw rubbish or garbage in the toilets.
5. Medical expenses are not covered from the fees paid
6. Prior information is a must if anyone wants to skip the meals.

**Most important: Ragging in any form will not be tolerated. Anybody found indulging in ragging kind of activity, will be punished as per the “Anti Ragging Law” and the matter may be handed over to the police.**

**Note: The management has the discretionary power to revise or amend these rules and regulations as and when necessary.**